

**Westport Central School District
Regular Board of Education Meeting**

Place: Library

Thursday, September 17, 2009

Time: 6:30 PM

MINUTES

1. Call to Order

at: 6:32 PM

by: President LaRock

A. Roll Call

√ Alice LaRock

√ Kathleen carterMartinez

√ Dwayne Stevens

√ Jim Carroll

√ Sue Russell- entered 7:42 PM

B. Introduction of Attendees

Also Present: John W. Gallagher, Ed. D., Superintendent

Visitors: Nancy Page

Jana Atwell, District Clerk

Wayne Napper

Michele Friedman, Principal

Daniel McCormick

Cindy Moody, District Treasurer

Paul Mudie

C. Pledge of Allegiance

2. Public Comment (5 comments)

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a 5 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Nancy Page continued to pursue Ulrich Hoffman's previous questions - What consideration was given to not filling vacant positions? And if consideration was given, when did the discussion occur?

The Board discussed means of being able to have more give and take conversation between its members regarding discussion and decision making.

3. Financial

Resolved that the Board of Education accepts and approves the following financial reports:

- Warrant Report 2A
- Warrant Report 2B
- Warrant Report 2C
- Warrant Report 2D
- Budget Status Report as of 8/31/09
- Multi-Fund Bank Account Reconciliation as of 7/31/09
- Budgetary Transfer Report effective from 7/1/09 to 8/31/09
- Treasurer's Report for Multi-Fund Month of July 2009
- Warrant Report 3A
- General Ledger from 9/1/09 to 9/30/09

Motion: Dwayne Stevens

Seconded: Jim Carroll

Yes: 5 No: 0 Abstain: 0

Accept

Executive Session

Collective negotiations pursuant to article 14 of the Civil Service Law.

In: 6:51 PM

Motion: Jim Carroll

Seconded: Kathleen carterMartinez

Yes: 5 No: 0 Abstain: 0

Accept

Out: 6:57 PM Motion: Dwayne Stevens Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

4. Spotlight on Education - Class of 2009 Graduation Statistics, Dan McCormick – Guidance Counselor Mr. McCormick explained the differences in diploma requirements for students entering grade 9 between September 2005 and September 2009. Currently Westport Central School also requires two additional courses: Introduction to Occupation and Public Speaking.

In 2009 WCS graduated 17 students, ten males and seven females. Of the 17 graduates, ten received regents diplomas and seven students received advanced regents diplomas, three students received their advanced diplomas with honors. Four students were also graduates of CV-TEC programs with one of the students receiving a career technical endorsement as well. Of the four CV-TEC graduates, three were members of the National Technical Honor Society. To date we are aware of eight of the graduates from the Class of 2009 enrolled in a four year college, seven enrolled in a two year college, one student enrolling in school January 2010 and one student currently employed.

5. CSE Recommendation

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendation for the following student number 504-01-10. (Recommendation attached.)

Motion: Jim Carroll Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

Principal Friedman advised the Board that a CSE student's needs are currently being reassessed. There may be a programmatic need adjustment for services however the CSE committee has not met yet.

6. Reports/Presentations

A. Superintendent's Report

- Opening Day 2009 – 2010 School Year
Our new Kindergarten class participated in three days of orientation. The Superintendent Conference Day included several informative meetings with all faculty, staff and administration. The opening day for students also included meetings with all grade levels to address expectations for the 2009-2010 school year. Commendations to all staff, teachers and students for great opening days.
- Needed Repairs (Bus & Vault)
Mechanic, Bob McGee has been diligently working to make the needed repairs on bus #38. It is now fixed and ready to go. Mr. McGee has passed his bus driving test and is awaiting final endorsement. The new bus should be arriving next week.

Our vault failed to meet NYS Education Department requirements. An updated quote was received from Hartson Total Opening, Inc. (\$3,159). This is an allowable repair expense that can be taken from the repair reserve. Repairs will be done between October 15th and November 1st.

- Audit Committee Meeting
Suggest a 6 PM start prior to the regular meeting scheduled for October 8, 2009.
- Tax Collector Report
A report prepared by Tax Collector, Nancy Boyle was distributed to the Board for their review. Tax amount collected as of 9/17/09 was \$267,536.39 more than this time last year.

B. Superintendent of Buildings & Grounds Report

- The chimney project is complete.

- A room inspection checklist and master calendar will be instituted.
- Need to review how to address the poison ivy located in the back parking lot area.

C. Board Committee Reports

- Joint Study – September 15, 2009 (this meeting was rescheduled to 9/22)

7. Long Range Planning

- Administrative Structure
- Non-Resident Students
- Shared Services
- Facility

- Generator Project

David Whitford, architect from AES, provided an initial estimate for a generator project which will aid in making the building suitable for an emergency shelter. The project will include security upgrades and tennis court rehabilitation totaling approximately \$480,000. Our state aid ratio is 65.3% and we have \$81,000 in EXCEL money available. We will continue to pursue grant funding. A meeting has been scheduled on 9/22 with Mr. Whitford to discuss time lines, etc.

- The Wall

Continued discussion; if we move ahead with a capital project, review this item.

8. Minutes

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

- **August 13, 2009** (Regular Meeting) as presented
- **August 19, 2009** (Special Meeting) as presented

Motion: Kathleen carterMartinez Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

9. Unfinished Business

A. Twenty Day Emergency Fingerprint Clearance

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:

- Harry Sherman

Motion: Dwayne Stevens Seconded: Sue Russell Yes: 5 No: 0 Abstain: 0 **Accept**

10. New Business

A. Personnel

1. Appointments – Hannelore, Thomas & Lee

- a) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Perla Hannelore as a substitute teacher (non-certified) effective September 18, 2009 at a rate of \$60 per day pending fingerprint clearance through Central Registry.

Motion: Jim Carroll Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

- b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Maureen Thomas as a substitute food service helper effective September 18, 2009 at a rate of \$8.55 per hour pending fingerprint clearance through Central Registry.

Motion: Kathleen carterMartinez Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

- c) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Elizabeth Lee as a substitute teacher (non-certified) effective September 18, 2009 at a rate of \$60 per day. (Fingerprint clearance on file.)

Motion: Dwayne Stevens Seconded: Sue Russell Yes: 5 No: 0 Abstain: 0 **Accept**

2. Mentor Appointments & Stipends – Fiegl, Lindsay & Thompson

- a) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Jason Fiegl as a mentor teacher to Erica Loher for the 2009-2010 school year at a stipend of \$865 per the current WEA contract.

Motion: Dwayne Stevens Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

- b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Theresa Lindsay as a mentor teacher to Amy Welch for the 2009-2010 school year at a stipend of \$865 per the current WEA contract.

Motion: Kathleen carterMartinez Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

- c) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of John Thompson as a mentor teacher to Matthew Jason for the 2009-2010 school year at a stipend of \$865 per the current WEA contract.

Motion: Dwayne Stevens Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

3. Intent to Retire (none at this time)
4. Tenure (none at this time)
5. Child Rearing Leave (none at this time)
6. Unpaid Leave (none at this time)
7. Termination (none at this time)
8. Elimination of Position (none at this time)

B. Miscellaneous

1. Facility Use Requests

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the *Facility Use Requests* as submitted by:

- a) Jeff Sisson on behalf of Champlain Valley Education Services for the use of the Business Room on Tuesdays and Thursdays September 22 through October 22, 2009 from 6 PM to 9:15 PM for the purpose of hosting a 30 hour bus driver basic training class.

Motion: Dwayne Stevens Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

- b) Paul Rossi on behalf of Champlain Valley Fencing Club for the use of either gym space (or additional areas as appropriate) on Tuesdays and Thursdays from 6 PM to 7:30 PM for the duration of the 2009-2010 school year for the purpose of hosting fencing club practice.

Motion: Kathleen carterMartinez Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

2. Inventory Disposal

Resolved that the Superintendent of Schools recommends to the Board of Education the

approval to dispose of the following computers as recommended by the Informational Technologist as all are outdated or too old to fix:

- Tag #N/A Dell Computer GX400 Serial #1DMQY01
- Tag #279 Dell Computer GX400 Serial #3DMQY01
- Tag #276 Dell Computer GX400 Serial #CDMQY01
- Tag #212 Dell Computer GX400 Serial #5DMQY01
- Tag #217 Dell Computer GX400 Serial #CCMQY01
- Tag #206 Dell Computer GX400 Serial #FCMQY01
- Tag #209 Dell Computer GX400 Serial #4DMQY01
- Tag #265 Dell Computer GX400 Serial #4CMQY01
- Tag #N/A Dell Computer GX400 Serial #9CMQY01
- Tag #384 Dell Computer GX270 Serial #28G2G31

Motion: Jim Carroll Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

3. Tax Roll Correction

Resolved that the Superintendent of Schools recommends to the Board of Education the approval to correct the 2009-2010 Westport Central School Tax Roll by reducing the total assessed value on account #725Z009003 (Mark & Diana Evens) from \$103,000 to \$41,000 and adjusting the taxes accordingly. (Tax correction attached.)

Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 1 **Accept**
Roll Call Vote: LaRock – yes, carterMartinez – yes, Stevens – abstain, Carroll – yes,
Russell – yes

C. Policy

1. Purchasing (Policy #5410) - Revision

Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #5410 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

2. Student Records: Access and Challenge (Policy #7240) - Revision

Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #7240 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

3. Administration of Medication (Policy #7513) - Revision

Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #7513 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

4. Students with Life Threatening Allergies (Policy #7521) - Revision

Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #7521 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

5. Identification and Register of Children with Disabilities (Child Find) (Policy #7650) - Revision

Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #7650 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

6. Instructional Programs: Driver Education, Gifted and Talented Education and Physical Education (Policy #8240) - Revision

Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #8240 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

Motion: Dwayne Stevens Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

7. Idling School Buses on School Grounds – First Reading

8. Healthy Kids, Healthy New York After-School Initiative – First Reading

11. Additional Items to Discuss

The 2007-2008 School District Profile for Westport Central was distributed to the Board for information only.

12. Public Comment (5 minutes)

Paul Mudie advised that the Westport Education Association had recently held its first meeting. The association members reported that they were pleased with the opening week of school and that the students seem to be very positive.

13. Executive Session (not needed)

14. Adjournment

Time: 8:02 PM

Motion: Kathleen carterMartinez

Seconded: Dwayne Stevens

Next Meeting: Audit Committee Meeting 6 PM, Regular Meeting October 8, 2009 6:30 PM Library

BOE approved: October 15, 2009

Jana Atwell, District Clerk