

Westport Central School District
Budget & Regular Board of Education Meeting

Place: Library

Thursday, January 18, 2007

Time: 5:30 PM

MINUTES

1. Call to Order

at: 5:40 PM

by: President LaRock

A. Pledge of Allegiance

B. Roll Call

√ Alice LaRock

√ George Maffey

√ Jim Carroll

√ David Goldwasser

√ Kathleen carterMartinez (arrived 5:52 PM)

C. Introduction of Attendees

Also Present: Karen B. Tromblee, Superintendent Visitors: Cheryl Phillips

Jana Atwell, District Clerk

Michele Friedman

Sheila Borden, District Treasurer

Robert King

Kathy Bedore

2. Budget Discussion

The following line items were reviewed: supervision, general education, special education, occupational education, guidance, co-curricular, athletics, and employee benefits.

3. Tenure Certificate Presentation - Bedore

President LaRock presented Kathy Bedore with a certificate of tenure and congratulations on her tenure appointment.

4. Executive Session (none at this time)

5. Spotlight on Education – Going the Distance, Superintendent Tromblee

Superintendent Tromblee presented a very informative power point presentation which she also presented at the Chief School Officers meeting in November 2006. She advised that WCS met the NCLB (No Child Left Behind) and NYS requirements for ELA (English Language Arts) however the math results are not available at this time. Superintendent Tromblee also explained that WCS (ELA) results were number two in the BOCES consortium of 17 districts.

6. Public Comment (5 minutes)

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a 5 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Floor was opened for public comment, none voiced.

7. CSE Recommendations

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendations for the following student number 004-05-06, 002-06-07, 009-06-07, 008-06-07, and 010-06-07. (Recommendations attached.)

Motion: Jim Carroll Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

8. Reports

A. **Superintendent's Report** – Karen Tromblee

- NYS ELA Testing Grades 3 – 8 – ELA testing for grades 3, 4, and 5 has been completed and the tests are scheduled to be picked up on Monday, January 22nd by the CVES courier. Grades 6, 7 and 8 have been testing this week and will be completed tomorrow.

- Comptroller's Report – This report has been included in the Board packet for the Board's review.

B. **Business Administrator's Report** – Sheila Borden

- Continuing to work on the budget process and obtaining prices for the budget.

C. **Superintendent of Buildings & Grounds Report** – Robert King

- A part has been ordered for the doors.

- Work orders are almost caught up.

- The heating system is running good.

- Currently working on a 5-year plan for the heating system with the Superintendent of Buildings & Grounds from Saranac Lake.

- Schedules have been arranged to keep up with the cleaning in the gym area.

- The boys' locker room has been painted.

D. **Board Committee Reports**

- Character Education Committee – January 8, 2007

An assembly was conducted in December featuring the Chamber Ensemble. The theme for December was cooperation. A student showcase was also conducted in December highlighting student produced movies, experiments and projects. The next Character Education Committee meeting is scheduled for February 5th. The theme for January is honesty.

9. Minutes

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

- **December 14, 2006** (Budget & Regular Meeting) with the addition ofover \$4,200 *more* in interest.... Under the second bullet of the Business Administrator's Report.

Motion: George Maffey Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 1 – LaRock **Accept**

10. Unfinished Business

A. **Twenty Day Emergency Fingerprint Clearance**

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:

- Angie Peters

- Matthew Record

- Thistle Carson

- Susan Cook

- Amy Jacques

- Michele Friedman

- Alice Scott
- Lori Howard
- Alyson Monaghan
- Jason Fiegl
- Peg Goldman
- Keith Tait
- Kathy Drew
- Kendra Pulsifer
- Paul Fenton
- Cindy Lawson

- George Lavin
- Lawrence Clark
- Steven Thorne
- Katherine Brown
- Toni Reheuser
- Melanie Bliss
- Jennifer Marshall
- Kathryn Sheldon
- Lynn Bubbins

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

11. New Business

A. Personnel

1. Appointment – King

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Robert King to the full-time position of Superintendent of Buildings and Grounds (civil service position) with a one hundred twenty (120) day probationary period effective January 9, 2007 through June 28, 2007.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

2. Extracurricular Appointment – Russell

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Craig Russell as Modified Baseball Coach for the 2006-2007 school year at a stipend per the current Westport Education Association Contract (pending negotiations).

Motion: Seconded: Yes: No: Abstain: **Table**

3. Employment Agreement – Tromblee

Resolved that the Board of Education hereby extends the appointment and employment of Karen B. Tromblee as Superintendent of Schools and amends the term of employment to be August 15, 2006 through August 14, 2010 in accordance with the agreement dated January 9, 2007, and authorizes the Board President to execute an addendum to the contract reflecting these changes.

Motion: George Maffey Seconded: Jim Carroll Yes: 4 No: 0 Abstain: carterMartinez **Accept**

4. Intent to Retire (none at this time)
5. Request to End Employment (none at this time)
6. Tenure (none at this time)
7. Child Rearing Leave (none at this time)
8. Unpaid Leave (none at this time)
9. Termination (none at this time)
10. Elimination of Position (none at this time)

5. Tax Collector Appointment 2007-2008 School Year

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Nancy D. Boyle as Tax Collector for the 2007-2008 school year at a rate of \$2,300.

Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

6. Aged Exemption Allowance

Resolved that the Board of Education hereby agrees to increase the Aged Exemption Allowance for Essex County Taxpayers from \$15,000 to \$16,500 effective January 18, 2007.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

C. Policy

1. Emergency School Closings: Extraordinary Condition Days/Student Attendance – Third reading and adoption.

Resolved that the Superintendent of Schools recommends to the Board of Education the adoption of the *Emergency School Closings: Extraordinary Condition Days/ Student Attendance* Policy as presented.

Motion: David Goldwasser Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

2. Title 1 Parent Involvement – Discussion

Read and review for further discussion at a future meeting.

3. Requests for Religious Exemption from Immunization – Discussion

The *Requests for Religious Exemption from Immunization* policy received from NYSSBA (New York State School Board Association) was distributed for review and discussion. Unanimous decision to maintain the current Erie I *Immunization of Students* policy (#7511) but to add the forms included with the NYSSBA policy to our procedure manual. (Forms attached.)

12. Financial

Resolved that the Board of Education accepts and approves the following reports:

- Warrant Schedule WN-6 Dated 1/2/07
- Multi-Fund Money Market Account Dated 12/12/06 Reported 11/30/06
- Multi-Fund Checking Account Dated 12/12/06 Reported 11/30/06
- New York Liquid Assets Fund Dated 12/12/06 Reported 11/30/06
- Consolidated Payroll Dated 11/30/06
- Revenue Status Fund A General Fund Report Date 11/30/06
- Cash Receipt Schedule CR-5 Dated 12/12/06
- Cash Receipt Schedule CR-6 Dated 1/9/07
- Multi-Fund Checking Account Dated 1/11/07 Reported 12/31/06
- Multi-Fund Money Market Account Dated 1/11/07 Reported 12/31/06
- Consolidated Payroll Dated 12/31/06
- Budget Transfer Schedule 3 Dated 1/11/07
- Comprehensive Budget Status Fund A General Fund Report Dated 1/11/07

- Revenue Status Fund Report Dated 1/11/07
- New York Liquid Assets fund Dated 1/11/07 Reported 12/31/06
- General Ledger Report From 7/1/06 To 1/17/07

Motion: David Goldwasser Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

13. Additional Items to Discuss

President LaRock suggested the Board review the comments received regarding the publication “*Behind The Wall*” for further discussion at another meeting.

14. Public Comment (5 minutes)

Floor was opened for public comment, none voiced at this time.

15. Executive Session

(#6) The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 8:57 PM Motion: Jim Carroll Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0
Accept

Out: 9:31 PM Motion: David Goldwasser Seconded: George Maffey Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

16. Adjournment

Time: 9:32 PM Motion: David Goldwasser Seconded: George Maffey

Next Meeting: Budget & Regular Meeting Thursday, February 15, 2007 at 5:30 PM in the Library

Minutes of the Clerk are not official until approved by the Board of Education.

Jana Atwell, District Clerk

February 27, 2007 _____
Date Approved by the BOE