

**Westport Central School District
Regular Board of Education Meeting**

Place: Library

Thursday, April 19, 2007

Time: 6:30 PM

MINUTES

1. Call to Order

at: 6:37 PM

by: President LaRock

A. Pledge of Allegiance

B. Roll Call

√ Alice LaRock

√ George Maffey

√ Jim Carroll

√ David Goldwasser (entered 7:35 PM) √ Kathleen carterMartinez (entered 6:41 PM)

C. Introduction of Attendees

Also Present: Karen B. Tromblee, Superintendent
Jana Atwell, District Clerk
Sheila Borden, District Treasurer

Visitors: John Thompson
Daniel McCormick
Cheryl Phillips
Michele Friedman

2. Spotlight on Education – Parent Involvement Meeting, John Thompson

The Shared Decision Making Committee helped to create a Parent Involvement Evening which was very successful with several parents in attendance. The evening established a venue for discussion to get parents more involved in school. A four question carousel format was utilized to obtain parent comments and suggestions. Another meeting will be held as a follow up with comments and suggestions going back to parents and the public. The Shared Decision Making Committee is scheduled to meet again on Monday, April 23rd to review the responses.

3. Public Comment (5 minutes)

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a 5 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Senior Class Advisor, Cheryl Phillips distributed the itinerary for the 2007 Senior Class Trip to Boston.

4. CSE Recommendations

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendations for the following student number 504-02-03 (x2), 001-04-05, 010-01-02, 002-00-01, 504-05-07, and 504-03-07 (x2). (Recommendations attached.)

Motion: George Maffey Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

5. Executive Session

The medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 6:58 PM Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0
Accept

Out: 7:19 PM Motion: George Maffey Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

6. Reports

A. Superintendent's Report – Karen Tromblee

- NYSCOSS Instructional Accountability Workshop – Topics addressed were accountability and focus on student learning by Dr. Manuel Rivera, Deputy Secretary of Education, NYS Governor's Office and the P-16 educational approach to student success by Johanna Duncan-Poitier, Senior Deputy Commissioner of Education NYS Education Department.
- Budget Update – Draft copy distributed for Board review. Final copy will be mailed to community by May 1st.
- Shelter-In-Place Drill – Drill was held on April 18th. Students and staff were commended for their professional conduct.
- Snow Days – All snow days have been exhausted for the 2006-2007 school year.
- Graduation – Saturday, June 23rd at 10:00 AM in the gymnasium.
- Resolution of Congratulations to the Westport Lady Eagles Basketball Team – Presented to the team on behalf of the Essex County Board of Supervisors congratulating the team on winning the MVAC League overall championship and their outstanding accomplishments throughout the 2006-2007 season.

B. Business Administrator's Report – Sheila Borden

- State Aid Revenue has come in as planned.
- Unpaid school tax money totaling \$213,000 was received this month.
- Additional revenue of \$34,399 (interest earnings) has been earned.
- Some appropriation accounts are over-expended with transfers having been made to cover.

C. Superintendent of Buildings & Grounds Report – Robert King (absent)

D. Board Committee Reports

- Technology Committee – April 19, 2007
NERIC representative Mike Duprey was present. A list of purchases (want versus need) was prioritized for next year. A building map was created indicating the ability to bring more computers online. The new server is now up and running.
- Shared Decision Making, - April 16, 2007 (postponed due to snow day closure)
- Joint Study – March 28, 2007
Discussion included how to handle students that are performing well. Zoe Brugger-Lobdell demonstrated how she uses differentiated instruction in her classroom.
- Character Education
An assembly featuring *Kids on the Block* will be held for students in grades Kindergarten through 6th on Wednesday, April 25th. The next parent luncheon is scheduled for Friday, April 27th.

8. Minutes

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

- **March 15, 2007** (Budget & Regular Meeting) as presented
- **April 3, 2007** (Special Budget Meeting) as presented
- **April 4, 2007** (Special Budget Meeting) as presented

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

8. Unfinished Business

A. **Twenty Day Emergency Fingerprint Clearance**

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:

- | | |
|--------------------|---------------------|
| - Angie Peters | - Steven Thorne |
| - Thistle Carson | - Toni Reheuser |
| - Matthew Record | - Melanie Bliss |
| - Michele Friedman | - Jennifer Marshall |
| - Alice Scott | - Kendra Pulsifer |
| - Alyson Monaghan | - Kathryn Sheldon |
| - Jason Fiegl | - Paul Fenton |
| - Peg Goldman | - Lynn Bubbins |
| - George Lavin | - Cindy Lawson |
| - Lawrence Clark | - James Monty |

Motion: George Maffey Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

9. New Business

A. **Personnel**

1. Extracurricular Appointment – Stanley

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Hillary Stanley as a volunteer assistant for the varsity softball team for the 2006-2007 school year.

Motion: David Goldwasser Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

2. Intent to Retire (none at this time)
3. Request to End Employment (none at this time)
4. Tenure (none at this time)
5. Child Rearing Leave (none at this time)
6. Unpaid Leave (none at this time)
7. Termination (none at this time)
8. Elimination of Position (none at this time)

B. **Miscellaneous**

1. Shared Decision Making Plan

Resolved that the Superintendent of Schools recommends to the Board of Education the adoption of the amended Shared Decision Making Plan as presented. (Plan attached.)

Motion: Kathleen carterMartinez Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

2. 2007-2008 School Calendar

Resolved that the Superintendent of Schools recommends to the Board of Education the approval and adoption of the 2007 – 2008 school calendar as presented .

Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

3. Application for Refund of School Tax

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the applications to correct the 2004-2005, 2005-2006 and 2006-2007 Westport Central School Tax Roll for DiPanker Basu and Mary Savage account #725J103708. (Application attached.)

Motion: George Maffey Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

4. Resolution Regarding Maintaining and Containing Education Costs

Resolution of the Board of Education of the Westport Central School District, requesting NYSSBA to formulate a statewide taskforce on containing costs for schools:

BE IT RESOLVED, that the New York State School Boards Association create a statewide taskforce that will explore and formulate ways for school districts to contain costs.

Rationale: The creation of a statewide taskforce to explore and formulate ways for districts to contain costs would financially benefit school districts across the state. The Clinton-Essex-Warren-Washington School Boards Association, in conjunction with Champlain Valley Educational Services, Franklin-Essex-Hamilton BOCES, Hamilton-Fulton-Montgomery BOCES, Washington-Saratoga-Warren-Hamilton-Essex BOCES, and their component schools, has already begun the process by bringing local school board members together to share cost-containing ideas with state legislators. We respectfully request that New York State School Boards create a taskforce to benefit the entire state.

Motion: Kathleen carterMartinez Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

5. Inspector and Clerk Volunteer List

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the Inspector and Clerk Volunteer List for the Annual Meeting, Budget & Election Vote on May 15, 2007 as presented. (List attached.)

Motion: George Maffey Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

9. Financial

Resolved that the Board of Education accepts and approves the following reports:

- General Ledger Report From 7/1/06 To 3/14/07
- Warrant Schedule WN-9 Dated 3/30/07
- Multi-Fund Checking Account Dated 4/11/07 Reported 3/30/07
- Multi-Fund Money Market Account Dated 4/10/07 Reported 3/30/07
- New York Liquid Assets Fund Dated 4/10/07 Reported 3/31/07
- Consolidated Payroll Dated March 30, 2007

- Cash Receipt Schedule CR-9 Dated 4/10/07
- Comprehensive Budget Status Fund C School Lunch Fund Dated 4/5/07
- Budget Transfer Schedule 5
- Comprehensive Budget Status Fund A General Fund Dated 4/12/07

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

10. Additional Items to Discuss

President LaRock shared a letter she had received from Michael St. Pierre regarding his candidacy for the CVES Board vacancy.

11. Public Comment (5 minutes)

Floor was opened for public comment, none voiced.

12. Executive Session

The medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 8:15 PM Motion: Jim Carroll Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0
Accept

Out: 9:30 PM Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

13. Adjournment

Time: 9:31 PM Motion: Jim Carroll Seconded: George Maffey

Next Meeting: Special Meeting (CVES Election) Thursday, April 26, 2007 at 4:30 PM in the Supt. Office
Public Budget Hearing & Regular Meeting Tuesday, May 8, 2007 at 6:30 PM (regular meeting), 7 PM (budget hearing) in the Library