

**Westport Central School District
Regular Board of Education Meeting**

Place: Library

Thursday, September 14, 2006

Time: 6:30 PM

MINUTES

1. Call to Order at: 6:39 PM by: President LaRock

A. Pledge of Allegiance

B. Roll Call

√ Alice LaRock

√ George Maffey

√ Jim Carroll

√ David Goldwasser

√ Kathleen carterMartinez

C. Introduction of Attendees

Also Present: Karen B. Tromblee - Superintendent

Visitors: Daniel McCormick

Jana Atwell – District Clerk

Cheryl Phillips

Sheila Borden – District Treasurer (absent)

Robert King

2. CSE Recommendations

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendation for the following student number P01-06-07. (Recommendation attached.)

Motion: David Goldwasser Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

3. Public Comment (5 minutes)

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a 5 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Floor was opened for public comment, none voiced.

4. Reports/Presentations

A. Superintendent's Report – Karen Tromblee

- CSO Presentation – Monthly presentations are given by superintendents at the Chief School Officer's Meetings. In April, Superintendent Tromblee gave a presentation regarding our District's ELA scores which she presented this evening to the Board. Superintendent Tromblee explained the scores are based upon testing done during the 2004-2005 school year and due to several struggling districts, ELA scores were the topic of focus last year at the CSO meetings. WCS is the number one ELA district in our BOCES. We are being very proactive in this area (ELA) with the Reading First Grant and sending staff for training at the 6+1 Writing Traits workshops. The forecast for the next steps is to have the students in grades 4th through 12th more learned in the Reading First components.

- Chamber of Commerce Meeting – Superintendent Tromblee attended a meeting of the Chamber of Commerce on September 11th. The meeting was very positive. The Chamber also had a table set up at the recent Family Fun Night.

- Youth Commission Meeting – Superintendent Tromblee recently attended a Youth Commission meeting. She was presented with a book containing pictures of children enjoying their activities during the joint Youth Commission and Summer Peaks program this summer.

- Utica National Insurance Meeting – Superintendent Tromblee attended this meeting. The focus of this meeting was safety in school and the need for such.

B. Business Administrator's Report – Sheila Borden (absent)

In Sheila's absence, Superintendent Tromblee reported that the audit continues to go well. The auditor has met with various employees and at this point, he has said nothing about any immediate changes.

C. Superintendent of Buildings & Grounds Report – Robert King

- The #1 boiler is up and running again.

- The computer used to control the heat throughout the building is up and running again.

- The technician came to look at the bladder tank and determined there is no problem.

There will be no charge for his service due to the timeliness of his arrival.

D. Board Committee Reports

1. Finance/Audit Committee (none at this time)
 - Set date for first meeting. Contact Barbara Dwyer for dates she is available to meet with the Board.
2. Buildings & Grounds/Safety Committee (none at this time)
3. Technology Committee (none at this time)
4. Joint Study Committee (none at this time)
5. Character Education Committee
 - September 12, 2006 initial meeting. Character trait for the months of September and October is respect. Students in grades kindergarten through 6th “caught being respectful” will earn an eagle feather. Every Friday during the morning announcements, those students which have earned a feather will be announced. The committee will meet again to discuss grades 7 – 12 and their involvement in character education. The next meeting is scheduled for September 21st.

5. Minutes

- A. Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:
- **August 10, 2006** (Regular Meeting) as presented
 - **August 14, 2006** (Special Meeting) as presented
 - **August 17, 2006** (Special Meeting) as presented
 - **September 1, 2006** (Special Meeting) as presented

Motion: George Maffey Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

6. Unfinished Business

A. Twenty Day Emergency Fingerprint Clearance

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:

- Angie Peters
- Nancy (Garron) Boyle
- Thistle Carson
- Amy Jacques
- Cynthia Lawson
- Leo Merrill
- Lucinda Ives
- Kristin McKinnon
- Matthew Record
- Susan Cook
- Michele Friedman
- Alice Scott
- Lori Howard
- Alyson Monaghan
- Jason Fiegl
- Peg Goldman
- Keith Tait
- Kathy Drew
- George Lavin
- Lawrence Clark
- Steven Thorne

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

B. Personal Service Agreements

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the following Personal Service Agreements effective July 1, 2006:

- District Treasurer, Sheila Borden
- Confidential Secretary/District Clerk, Jana Atwell
- Superintendent of Buildings & Grounds, Robert King

Motion: Seconded: Yes: No: Abstain: **Table**

7. New Business

A. Personnel

1. Appointments – Clark, Bedore, Mudie, Reheuser, Brown

a) Resolved that the Superintendent of Schools recommends to the Board of Education the establishment of a full-time cleaner position (Monday – Friday 12 PM to 8:30 PM) and the appointment of Lawrence Clark to the position of full-time cleaner on an emergency conditional basis pending clearance through Central Registry at an hourly rate of \$8.95 effective September 15, 2006.

Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Kathy Bedore as detention monitor for the 2006-2007 school year at a rate of \$10 per hour, two (2) days per week (Tuesday and Thursday) with an additional day based upon need from 3:10 PM to 4:10 PM effective September 19, 2006.

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

c) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Paul Mudie as fitness room supervisor for the 2006-2007 school year at a rate of \$10 per hour, two (2) days per week (Tuesday and Thursday) from 7 PM to 9 PM effective date to be determined.

Motion: Kathleen carterMartinez Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

d) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Toni Reheuser as substitute teacher on an emergency conditional basis pending clearance through Central Registry at a daily rate of \$60 (non-certified) effective September 15, 2006.

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

e) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Katherine Brown as substitute teacher on an emergency conditional basis pending clearance through Central Registry at a daily rate of \$70 (certified) effective September 15, 2006.

Motion: George Maffey Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

f) Resolved that the Superintendent of Schools recommends to the Board of Education increasing Dale Simpson's (part-time food service worker) hours from 15 hours per week to 19.5 hours per week effective September 15, 2006.

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

2. Extracurricular Appointments – Gibbs, Thompson, G. Carroll, J. Carroll, Lindsay

a) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Scott Gibbs and John Thompson as Co-Directors of the Talent Show for the 2006-2007 school year at the stipend per the current Westport Education Association Contract (pending negotiations).

Motion: George Maffey Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Ginene Carroll as Drama Club Co-Advisor for the 2006-2007 school year at the stipend per the current Westport Education Association Contract (pending negotiations).

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: Carroll **Accept**

c) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Jim Carroll as Drama Club Co-Advisor for the 2006-2007 school year pro bono.

Motion: Kathleen carterMartinez Seconded: George Maffey Yes: 4 No: 0 Abstain: Carroll **Accept**

d) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Theresa Lindsay as Freshman Class Advisor for the 2006-2007 school year at the stipend per the current Westport Education Association Contract (pending negotiations).

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

3. Intent to Retire (none at this time)
4. Request to End Employment (none at this time)
5. Child Rearing Leave (none at this time)
6. Tenure (none at this time)
7. Unpaid Leave (none at this time)
8. Termination (none at this time)
9. Elimination of Position (none at this time)

B. Miscellaneous

1. Resolved that the Superintendent of Schools recommends to the Board of Education the acceptance of a \$2,980 School Arts Partnership grant.

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

2. Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the *Facility Use Requests* as submitted by:
 - a) Pastor Dick Hoff, Westport Bible Church for the purpose of hosting a gospel music concert (free of charge & open to the public) in the auditorium on October 4, 2006 from 4 PM – 10 PM. The Board was in agreement of this recommendation with the stipulation that no donations be solicited or CD/tapes be sold on school grounds.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

- b) Jeff Sisson, CVES for the purpose of hosting a 30 Hour Bus Driver Basic Training/ Refresher in the Business classroom from September 26 to October 26, 2006 Tuesday and Thursday evenings from 6 PM – 9:15 PM.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

3. Re-inventory Appraisal Services Proposal – Discussion
The Board requested Sheila Borden give an updated report on what we currently have on inventory, what needs to be inventoried and how does the District currently handle the process.

C. Policy

1. Public Comment – Discussion
Current policy (#3220) will remain in effect with no changes.
2. Meal Charging – Discussion
Policy will be drafted for review.
3. Commencement Exercises – Discussion
Procedure was established for presenting diplomas to graduates. The public is invited to attend commencement exercises. At the commencement exercises diplomas will be presented and issued by the Superintendent of Schools and the President of the Board of Education. Graduation speakers will include (1) the salutatorian presenting the welcome, (2) the valedictorian presenting the farewell and (3) a class speaker which has been elected by the members of the class.
4. Pediculosis (Head Lice) – Discussion
School Nurse, Carol Schwoebel will be invited to attend the October meeting for further discussion.

8. Financial

Resolved that the Board of Education accepts and approves the following reports:

- Warrant Schedule WN-2 Dated 9/11/06
- Cash Receipt Schedule CR-2 Dated 9/13/06

Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

9. Additional Items to Discuss

None at this time.

10. Public Comment (5 minutes)

Floor opened for public comment, none voiced.

11. Adjournment

Time: 9:12 PM Motion: David Goldwasser Seconded: George Maffey

Next Meeting: Regular Meeting Thursday, October 12, 2006 at 6:30 PM in the Library

Minutes of the Clerk are not official until approved by the Board.

Jana Atwell, District Clerk

Date Approved by the BOE