

**Westport Central School District
Special Board of Education Meeting**

Place: Superintendent's Office

Thursday, August 17, 2006

Time: 8:00 a.m.

MINUTES

1. Call to Order

at: 8:05 AM

by: President LaRock

A. Pledge of Allegiance

B. Roll Call

√ Alice LaRock

√ George Maffey

√ Jim Carroll

√ David Goldwasser

√ Kathleen Carter-Martinez

C. Introduction of Attendees

Also Present: Karen B. Tromblee - Superintendent

Jana Atwell – District Clerk

Sheila Borden – District Treasurer

Visitors: Alyson Monaghan

Daniel McCormick

Jason Fiegl

Michele Friedman

Janet Hoff

2. Public Comment (5 minutes)

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a 5 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Floor was opened for public comment, none voiced.

3. Executive Session (moved from end of agenda)

The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 8:06 AM Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0
Accept

Out: 8:51 AM Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

4. New Business

A. Personnel

1. Appointments – Monaghan, Fiegl, Boyle, Goldman, Tait, Drew

a) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Alyson Monaghan, Academic Intervention Service (AIS) Provider to a probationary appointment in the tenure area of English at a total salary of \$42,462 which includes \$38,420 (Step 6), \$1,018 (masters) and \$3,024 (36 credit hours) on an emergency conditional basis pending clearance through Central Registry. The date of commencement of probationary service will be September 5, 2006 with the expiration date of the appointment being June 30, 2009.

Motion: George Maffey Seconded: Kathleen Carter-Martinez Yes:5 No:0 Abstain:0 **Accept**

b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Jason Fiegl to a probationary appointment in the tenure area of Physics at a total salary of \$43,274 which includes \$39,232 (Step 7), \$1,018 (masters) and \$3,024 (36 credit hours) on an emergency conditional basis pending clearance through Central Registry. The date of commencement of probationary service will be September 5, 2006 with the expiration date of the appointment being June 30, 2008.

Motion: David Goldwasser Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

c) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Nancy Boyle, substitute teacher at a daily rate of \$60 (non-certified)

on an emergency conditional basis pending clearance through Central Registry effective September 5, 2006.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

d) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Peg Goldman, substitute teacher at a daily rate of \$70 (certified) on an emergency conditional basis pending clearance through Central Registry effective September 5, 2006.

Motion: David Goldwasser Seconded: Kathleen Carter-Martinez Yes:5 No:0 Abstain:0 **Accept**

e) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Keith Tait, substitute teacher at a daily rate of \$60 (non-certified) and substitute teacher aide at an hourly rate of \$8.75 on an emergency conditional basis pending clearance through Central Registry effective September 5, 2006.

Motion: George Maffey Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

f) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Kathy Drew, substitute teacher at a daily rate of \$60 (non-certified) and substitute food service worker at an hourly rate of \$7.65 on an emergency conditional basis pending clearance through Central Registry effective September 5, 2006.

Motion: Jim Carroll Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

2. Extracurricular Appointment - Fiegl

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Jason Fiegl as the coach for the boys' modified soccer team for the 2006-2007 school year at the stipend set per the current Westport Education Association Contract (pending negotiations).

Motion: George Maffey Seconded: Kathleen Carter-Martinez Yes:5 No:0 Abstain:0 **Accept**

B. Miscellaneous

1. Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the following Personal Service Agreements effective July 1, 2006:

- District Treasurer, Sheila Borden
- Confidential Secretary/District Clerk, Jana Atwell
- Superintendent of Buildings & Grounds, Robert King

Motion: Seconded: Yes: No: Abstain: **Table**

2. Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the Agreement by and between the Westport Central School District and Michele Friedman effective July 1, 2006. (note: change BOCES goals to *District* goals)

Motion: David Goldwasser Seconded: Kathleen Carter-Martinez Yes:5 No:0 Abstain:0 **Accept**

3. Resolved that the Superintendent of Schools recommends to the Board of Education the acceptance of the following donations from Adirondack Community Action Program (ACAP): October 2003 – (1) RockBlock Play Structure, July 2005 – (2) mini merchandisers, (1) round cafeteria table, (1) stove and (1) dishwasher, and June 2006 (1) ice machine, (1) refrigeration unit and (1) three-unit warmer.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

5. Financial

A. Resolved that the Board of Education accepts and approves the following report:

- Budget Transfer Schedule 12

Motion: George Maffey Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

B. Tax Levy

RESOLUTION: Confirming the tax rolls and authorizing the tax levy:

The Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2006-2007 school year a sum not to exceed \$4,558,767.

THEREFORE BE IT RESOLVED: That the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1 – September 30, no penalty
October 1 – October 31, 2% penalty
November 1 – November 9, 3% penalty

RESOLUTION: Authorizing the issuance of the tax warrant

WHEREAS: Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: The entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 2% of the current school year budget; and

WHEREAS: This later amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: That the Board of Education retain as reserve funds approximately \$850,000 from the total approximate fund balance of \$950,000 thereby applying zero dollars to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS: To the collector of Westport Central School District No. 1, town(s) of Elizabethtown, Essex, Lewis, Moriah and Westport, County of Essex, New York State, you are commanded:

1. To give notice and start collection on September 1, 2006 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on November 9, 2006.
3. To collect taxes in the amount of \$2,743,691 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$22,000 for the public libraries and to turn over to the Westport Library Association \$15,000 and to the Wadhams Free Library \$7,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the county treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of section 540 and 5445 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection and to add 3% interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such as income due to the school district.
7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and

file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.

8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates dated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Jim Carroll Seconded: George Maffey Yes: 5 No: 0 Abstain: 0 **Accept**

6. Additional Items to Discuss

None at this time.

7. Public Comment

Mr. Fiegl stated that he and his family are very excited to be a part of this District and he thanked the Board for this opportunity.

8. Adjournment

Out: 9:08 AM Motion: David Goldwasser Seconded: George Maffey Yes: 5 No: 0 Abstain: 0
Accept

Next Meeting: Thursday, September 14, 2006 6:30 PM Library

Minutes of the Clerk are not official until approved by the Board.

Jana Atwell, District Clerk

Date Approved by the BOE