

Westport Central School District

Budget Session & Regular

Board of Education Meeting

Place: Library

Thursday, February 14, 2008

Time: 5:30 PM

MINUTES

1. Call to Order

at: 5:44 PM

by: President LaRock

A. Roll Call

√ Alice LaRock

√ George Maffey

Jim Carroll – absent

√ David Goldwasser

√ Kathleen carterMartinez (arrived 6:45 PM)

B. Introduction of Attendees

Also Present: Karen B. Tromblee, Superintendent

Visitors: Cheryl Phillips

Jana Atwell, District Clerk

Daniel McCormick

Sheila Borden, District Treasurer

Laura Napper

Michele Friedman, Vice Principal

Leslie Fleury

Spencer Mehr

Chris Maron

Kevin Russell

Nathan Gay

Amy Hopkins

C. Pledge of Allegiance

2. 2008 – 2009 School Year Budget

The Governor's proposal was reviewed.

3. Class of 2008 Senior Trip

Resolved that the Board of Education approves the Class of 2008 Senior Trip to New York City departing March 21 and returning March 24, 2008.

Motion: David Goldwasser

Seconded: George Maffey

Yes: 4 No: 0 Abstain: 0

Accept

4. FBLA District Meeting – Spencer Mehr, Nathan Gay & Kevin Russell

Three FBLA club representatives shared information regarding their first District Meeting held in Albany on February 11th. Eleven WCSD students attended this event to compete against a total of 360 students from eleven other schools. Our students received seven trophies; placing first, second (2x's), third (2x's) and fifth (2x's) in seven different events. Four of our students are now eligible to compete at the state level in Ellenville New York (April 7th – 9th). Funding for this trip was discussed and will be covered by sponsorships and private donations.

5. Chief Information Officer (CIO) & Enhanced Messaging Application (EMA) Presentation – Amy Hopkins

An informative presentation was provided by Ms. Hopkins regarding her role and responsibilities as the Chief Information Officer for our District.

Ms. Hopkins also explained the new Enhanced Messaging Application that is currently being used by our District to inform faculty, staff and parents when school is closing or dismissing early.

6. Public Comment (5 minutes)

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a 5 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Mr. Chris Maron shared his concerns regarding the toxicity of mothballs currently being used in the bathrooms and requested the District explore the availability of other products that could be used.

RECESS: 7:28 PM – 7:43 PM

7. CSE Recommendations

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendation for the following student number 005-95-96, 001-05-06, 504-05-08, 008-95-96 and 002-00-01. (Recommendations attached).

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

8. Reports/Presentations

A. **Superintendent's Report** – Karen Tromblee

Snow Day Protocol – Superintendent Tromblee explained the protocol used in determining a school delay or closing due to weather.

Grades 3 – 8 ELA and Math Results – Grades 3-8 math and ELA results were distributed. Out of 17 school districts, WCSD ranked first in ELA results in 2007.

Slim Goodbody Health Program – Recently an assembly facilitated by Mr. Jim Phillips was conducted for the elementary grades promoting health and body wellness.

Scheduling – A scheduling committee has been meeting and working very diligently to formulate a schedule for the 2008-2009 school year. Mr. John Gallagher has also been helpful in facilitating scheduling ideas. The committee will present to the Board in March.

B. **District Treasurer's Report** – Sheila Borden

- The 2008-2009 budget continues to be a priority.

- Further information regarding health insurance will be available next month (March).

C. **Superintendent of Buildings & Grounds Report** – Robert King – absent (presented by Superintendent Tromblee)

- The work on ten steam valves is now complete. Kits are available in house to work on ten more.

- The town has been very helpful in clearing the snow around the building.

D. **Board Committee Reports**

Joint Study (2/13/08) – Cancelled due to school closing.

Technology (1/22/08) – Dialogue continues regarding benchmark targets, student concerns and input, and equipment needs.

Character Education (2/11/08) – The next (K-6) assembly is scheduled for February 27th.

The character education theme for March and April is honesty. Beginning next year the common area rubrics for elementary grades have been identified as Be Safe, Be Responsible and Be Respectful.

Shared Decision Making (2/5/08) – Discussion includes scheduling a parent/student involvement meeting regarding summer employment. The committee anticipates extending invitations to local businesses to participate.

9. Minutes

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

- **January 17, 2008** (Budget & Regular Meeting)
- **January 24, 2008** (Special Meeting) with correction
- **January 31, 2008** (Special Meeting)

Motion: George Maffey Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

10. Unfinished Business

A. **Twenty Day Emergency Fingerprint Clearance**

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:

- | | |
|------------------|---------------------|
| - Lawrence Clark | - Adam Gaal |
| - Cathie Clark | - Gerald Goulet |
| - Jeff Trombly | - Cliff Klingenberg |
| - Matthew Bosley | |

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

11. New Business

A. **Personnel**

1. Appointment (none at this time)
2. Extracurricular Appointment (none at this time)
3. Request to End Employment (none at this time)
4. Intent to Retire (none at this time)
5. Tenure (none at this time)

6. Child Rearing Leave (none at this time)
7. Unpaid Leave (none at this time)
8. Termination (none at this time)
9. Elimination of Position (none at this time)

B. Miscellaneous

1. Facility Use Requests

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the *Facility Use Requests* as submitted by:

- a) Carol Schwoebel on behalf of the Dr. Tom Tanneberger Alumni Basketball Tournament for the purpose of hosting alumni basketball practice on Friday, March 14 from 6 PM to 9 PM and the alumni basketball tournament on Saturday, March 15, 2008 requesting the use of the gym, French and Business rooms.

Motion: David Goldwasser Seconded: George Maffey Yes: 4 No: 0 Abstain: 0 **Accept**

- b) Irwin Borden on behalf of the Westport Hose Company #1 for the purpose of hosting a spaghetti dinner on Saturday, March 15, 2008 beginning at 12 PM requesting the use of the cafeteria, kitchen and home ec room.

Motion: George Maffey Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

2. School Physician Appointment 2008-2009 School Year

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of --- as School Physician (medical provider) for the 2008-2009 school year at a rate of \$.

Motion: Seconded: Yes: No: Abstain: Accept Reject **Table**

3. Independent Auditor Appointment 2008-2009 School Year

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Barbara Dwyer, CPA as Independent Auditor for the 2008-2009 school year at a rate of \$3,900 with an additional billing of \$600 to \$800 for the single audit procedures that will be required for the fiscal year ending June 30, 2008.

Motion: David Goldwasser Seconded: George Maffey Yes: 4 No: 0 Abstain: 0 **Accept**

4. Tax Collector Appointment 2008-2009 School Year

Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Nancy D. Boyle as Tax Collector for the 2008-2009 school year at a rate of \$ 2,300.

Motion: Kathleen carterMartinez Seconded: George Maffey Yes: 4 No: 0 Abstain: 0 **Accept**

C. Policy

1. Employment of Students of Minor Age (Third Reading & Adoption)

Resolved that the Superintendent of Schools recommends to the Board of Education the adoption of the *Employment of Students of Minor Age* policy (#7470) as written. (Copy attached.)

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

2. Provision of Special Education Services to Nonpublic School Students with Disabilities Who Are Parentally Placed (Third Reading & Adoption)

Resolved that the Superintendent of Schools recommends to the Board of Education the adoption of the *Provision of Special Education Services to Nonpublic School Students with Disabilities Who Are Parentally Placed* policy (#7618) as written. (Copy attached.)

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

3. District Policy Regarding Response to Intervention (RTI) Process

Second reading.

12. Financial

Resolved that the Board of Education accepts and approves the following financial reports:

- Consolidated Payroll Month Ending January 2008

- Multi-Fund Checking Account Month Ending January 2008
- Multi-Fund Money Market Account Month Ending January 2008
- Budget Transfer Schedule 3 Dated 2/8/08
- Budget Transfer Schedule 5 Dated 2/11/08
- Cash Receipt Schedule SN-7 All Funds Dated 2/6/08
- Cash Disbursement Schedule SN-7 All Funds Dated 2/1/08
- Budget Status Report Month Ending February 2008

Motion: David Goldwasser Seconded: George Maffey Yes: 4 No: 0 Abstain: 0 **Accept**

13. Additional Items to Discuss

None at this time.

14. Public Comment (5 minutes)

Mr. Dan McCormick advised that he is coordinating a day for alumni to speak to students of life experiences as many alumni will be in the area for the annual Tanneberger basketball tournament.

15. Adjournment

Time: 8:40 PM

Motion: Kathleen carterMartinez

Seconded: David Goldwasser

Next Meeting: Thursday, March 13, 2008 Budget Session 5:30 PM, Regular Meeting 6:30 PM in the Library

Minutes of the Clerk are not official until approved by the Board.

March 13, 2008

Date Approved by the BOE

Jana Atwell, District Clerk