

**Westport Central School District
Special Board of Education Meeting**

Place: Superintendent's Office

Thursday, May 29, 2008

Time: 12:30 PM

MINUTES

1. Call to Order

at: 12:37 PM

by: President LaRock

A. Roll Call

√ Alice LaRock

√ Jim Carroll

√ David Goldwasser

√ Kathleen carterMartinez

Dwayne Stevens (absent)

B. Introduction of Attendees

Also Present: Karen B. Tromblee, Superintendent

Visitors: Cheryl Phillips

Jana Atwell, District Clerk

Sheila Borden, District Treasurer

Michele Friedman, Vice Principal

C. Pledge of Allegiance

2. Public Comment

Our agenda offers two Public Comment sections, one at the beginning of the meeting and the other at the end. At this time we have set aside a five (5) minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

Floor was opened for public comment, none voiced.

3. Executive Session

(#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Ms. Stacie Jaquish was admitted into Executive Session at 1:00 PM for the purpose of interviewing for the District Treasurer position. Ms. Jaquish exited Executive Session at 1:45 PM.

In: 12:38 PM Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0
Accept

Out: 2:50 PM Motion: Kathleen carterMartinez Seconded: Jim Carroll Yes: 4 No: 0 Abstain: 0
Accept

Resolved that the Board of Education agreed to approve the services of FEH BOCES to fulfill the duties of the forthcoming vacant District Treasurer position.

Motion: David Goldwasser Seconded: Jim Carroll Yes: 4 No: 0 Abstain: 0 **Accept**

Roll Call Vote: LaRock – yes, Goldwasser – yes, carterMartinez – yes, Carroll – yes, Stevens – absent

4. New Business

1. Facility Use Request – Olson

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the *Facility Use Request* as submitted by Heather Olson on behalf of the New York State Office of Parks, Recreation & Historic Preservation for the use of the auditorium for the purpose of teaching the New York State Safe Boating Course June 9 – 12, 2008 from 3 PM – 5 PM.

Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

2. St. Lawrence/Lewis BOCES Cooperative Purchasing Program

Resolved that the Superintendent of Schools recommends to the Board of Education the agreement to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2008-2009 school year. (Copy of agreement attached.)

Motion: David Goldwasser Seconded: Jim Carroll Yes: 4 No: 0 Abstain: 0 **Accept**

3. Side Letter of Understanding Employee Health Insurance Buyout

Resolved that the Superintendent of Schools recommends to the Board of Education to accept and approve the Side Letter of Understanding Employee Health Insurance Buyout effective July 1, 2008 and expiring June 30, 2009. (Letter attached.)

Motion: Seconded: Yes: No: Abstain: Accept Reject **Table**

4. Personal Service Agreements – Atwell, King

a) Resolved that the Superintendent of Schools recommends to the Board of Education to approve the personal service agreement as presented for Jana Atwell, Confidential Secretary and District Clerk effective July 1, 2008 to June 30, 2009.

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

b) Resolved that the Superintendent of Schools recommends to the Board of Education to approve the personal service agreement as presented for Robert King, Superintendent of Buildings & Grounds effective July 1, 2008 to June 30, 2009.

Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

5. Vice Principal Contract - Friedman

Resolved that the Superintendent of Schools recommends to the Board of Education to approve the Addendum to the Contract for Vice Principal, Michele Friedman as presented effective July 1, 2008 to June 30, 2009.

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

6. Central Hudson Energy Performance Contract

BE IT RESOLVED, that the Westport Central School District Board of Education agrees to use the unplanned revenues of \$70,000 from the Central Hudson Energy Performance Contract to cover necessary expenses that relate to the safety and welfare of students and staff as listed:

- paper products \$5,000
- speakers for classrooms \$4,000
- steam valves \$4,000
- cots for nurse’s room \$1,000
- bus radio \$2,000
- bus cameras \$7,000
- hot & cold food serving counter \$17,000
- furnace seals work \$5,000
- municipal garage project \$21,000
- electricity \$4,000

AND BE IT FURTHER RESOLVED, that the Westport Central School District Board of Education agrees to further increase the following appropriations by the amount listed:

- Account Codes**
- A1010.400.000 \$21,000
 - A1620.450.000 \$36,000
 - A1620.400.200 \$4,000
 - A5510.450.400 \$9,000

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

7. Summer School Discussion

Resolved that the Superintendent of Schools recommends to the Board of Education not to host an academic summer school program this year. However, the Westport Youth Commission will be hosting a full-day program for K-6 students on site.

Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0 **Accept**

8. Municipal Garage Discussion

Upon invitation by Town Supervisor, Dan Connell, President LaRock and Superintendent Tromblee attended a meeting on May 27, 2008 at the WADA building to continue discussion on the municipal garage grant and the next step in the process. An additional Board Member is needed to serve on this forum (due to the resignation of previous Board Member George Maffey). David Goldwasser stated he was interested in serving and Jim Carroll will be his back up if he is unable to attend a meeting. The next meeting has been scheduled for Tuesday, June 24th at 6 PM at WADA.

5. Additional Items to Discuss

None at this time.

6. Public Comment (5 minutes)

Floor was opened for public comment, none voiced.

7. Executive Session

(#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

In: 3:12 PM Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0
Accept

Out: 3:41 PM Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 4 No: 0 Abstain: 0
Accept

No action taken.

8. Adjournment

Time: 3:41 PM

Motion: Jim Carroll

Seconded: David Goldwasser

Next Meeting: Regular Meeting, Thursday, June 19, 2008 at 6:30 PM in the Library

Minutes of the Clerk are not official until approved by the Board.

June 19, 2008

Date Approved by the BOE

Jana Atwell, District Clerk