



Cost of Substitutes – Substitute cost information for the 2007-2008 school year was distributed for review however the information that was compiled was not complete as money was used for many substitutes out of Reading First.

State Aid – A handout was distributed regarding State Aid to School Districts in NYS: An Overview of the Foundation Formula Based on the Laws of 2008.

Long-Term Substitute Introduction – Ms. Amy Welch, second grade long-term substitute covering for Mrs. Ann Mitchell, was introduced.

**B. District Treasurer's Report** – Cindy Moody (absent)

**C. Superintendent of Buildings & Grounds Report** – Robert King

- The #2 boiler has been torn down and is now redone and ready to run. The total cost of this repair was \$5,878. The #1 boiler requires repair now. The cost will be approximately the same amount as the #2 boiler. The money is available in repair reserve.

- A quote was received from Chazy Westport Communication for a battery back-up for the phone system in the amount of \$776. We may wish to take this into consideration during budget discussion.

**D. Board Committee Reports**

Technology Committee (September 11, 2008) – Recapped goals and bench-marks, discussed a system for day-to-day operations/repairs and a mechanism for prioritizing, and the new website.

Character Education Committee (September 15, 2008) – Discussed the behavior matrix and scheduled the character education assemblies (every other month). Upcoming assemblies include COPS CARE assembly for the elementary grades regarding abduction awareness and the high school students regarding alcohol use and abuse.

**6. Minutes**

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on

- **August 14, 2008 amended** (Regular Meeting) as presented
- **August 26, 2008** (Special Meeting) as presented
- **September 8, 2008** (Special Meeting) as presented
- **September 10, 2008** (Special Meeting) with amended changes

Motion: Jim Carroll      Seconded: Kathleen carterMartinez      Yes: 5 No: 0 Abstain: 0 **Accept**

**7. Unfinished Business**

**A. Twenty Day Emergency Fingerprint Clearance**

- 1) Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:
  - Janine Wright

Motion: Kathleen carterMartinez      Seconded: David Goldwasser      Yes: 5 No: 0 Abstain: 0 **Accept**

**8. New Business**

**A. Personnel**

1. Appointments – T. Fields, J. Fields, Simpson, Desjardins

- a) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Tricia Fields as a part-time Food Service Helper for the 2008-2009 school year at a rate of \$9.35 per hour effective September 17, 2008 with a twenty day emergency conditional clearance pending receipt of fingerprint clearance through New York State Education Department.

Motion: Dwayne Stevens      Seconded: Jim Carroll      Yes: 5 No: 0 Abstain: 0 **Accept**

- b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Jennifer Fields as a (non-certified) substitute teacher at a rate of \$60 per day effective September 17, 2008 with a twenty (20) day emergency conditional clearance pending receipt of fingerprint clearance through New York State Education Department.

Motion: Kathleen carterMartinez      Seconded: Dwayne Stevens      Yes: 5 No: 0 Abstain: 0 **Accept**

- c) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Bridget Simpson as a (non-certified) substitute teacher at a rate of \$60 per day effective September 17, 2008 with a (20) day emergency conditional clearance pending receipt of fingerprint clearance through New York State Education Department.

Motion: Kathleen carterMartinez      Seconded: David Goldwasser      Yes: 5 No: 0 Abstain: 0 **Accept**

d) Resolved that the Superintendent of Schools recommends to the Board of Education the provisional appointment of Kathleen Desjardins to the full-time position of Guidance Secretary/Assistant Treasurer/Chief Information Officer (civil service position typist) with a twenty (20) day emergency fingerprint clearance through New York State Education Department at a rate of \$12.00 per hour for a total salary of \$23,400 effective September 17, 2008.

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

2. Extracurricular Appointments – Kapper, Sherman

a) Resolved that the Superintendent of Schools recommends to the Board of Education the extracurricular appointment of Fred Kapper as a basketball game chaperone for the 2008-2009 school year at the stipend per the current Westport Education Association Contract.

Motion: David Goldwasser Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

b) Resolved that the Superintendent of Schools recommends to the Board of Education the extracurricular appointment of Gwen Sherman as a soccer timer for the 2008-2009 school year at the stipend per the current Westport Education Association Contract.

Motion: Dwayne Stevens Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

3. Request to End Employment (none at this time)

4. Intent to Retire (none at this time)

5. Tenure (none at this time)

6. Child Rearing Leave (none at this time)

7. Unpaid Leave of Absence Request - James Phillips

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a leave of absence as requested by James Phillips effective September 18, 2008 until December 4, 2008 in order to attend two (2) classes at PSUC during the school day hours (reference Policy #6550 Section C 1.(a)).

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

8. Termination (none at this time)

9. Elimination of Position (none at this time)

**B. Miscellaneous**

1. Athletic Committee – Discussion

Board Member, Dwayne Stevens recently attended a meeting at which discussion ensued regarding an athletic committee that was used as a cost saving method for a district as a result of an athletic director being replaced by an athletic coordinator with the support of a committee to alleviate issues and/or problems that would be presented to or addressed by an athletic director. Discussion followed regarding the need if any for such a committee at WCS.

2. Facility Use Requests

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the *Facility Use Requests* as submitted by:

a) Jeff Sisson on behalf of Champlain Valley Educational Services for the purpose of hosting a 30 hour school bus driver basic training in the Business Room on September 23, 2008 to October 23, 2008 (Tuesdays and Thursdays) from 6:00 PM to 9:15 PM.

Motion: David Goldwasser Seconded: Dwayne Stevens Yes: 4 No: 0 Abstain: 0 **Accept**

b) Linda Gilliland on behalf of CCE-Essex County 4-H Program for the purpose of hosting the Regional Horse Bowl and Hippology in 2 classrooms, gym, and cafeteria on March 7, 2009 from 9:00 AM to 2:00 PM (make-up date 3/28/09).

Motion: Dwayne Stevens Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

c) Linda Gilliland on behalf of CCE-Essex County 4-H Program for the purpose of hosting 4-H Public Presentation in 5 classrooms on March 14, 2009 from 8:30 AM to 2:00 PM (make-up date 3/21/09).

Motion: Jim Carroll Seconded: David Goldwasser Yes: 4 No: 0 Abstain: 0 **Accept**

**C. Policy**

1. Additional Procedures for Identifying Students With Learning Disabilities – 2<sup>nd</sup> Reading
2. Extended School Year (July/August) Services and/or Programs (policy #7642) – Revision  
Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #7642 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

Motion: Jim Carroll Seconded: Dwayne Stevens Yes: 4 No: 0 Abstain: 0 **Accept**

3. Preschool Special Education Program (policy #7614) – Revision  
Resolved that the Superintendent of Schools recommends to the Board of Education the revision of policy #7614 as recommended by Erie I BOCES Policy Services. (See attached current and revised policies.)

Motion: David Goldwasser Seconded: Jim Carroll Yes: 4 No: 0 Abstain: 0 **Accept**

4. Professional Certification: 175 Hours of Professional Development Requirement – 1<sup>st</sup> Reading

**9. Additional Items to Discuss**

None at this time.

**10. Public Comment** (5 minutes)

Mrs. Cheryl Phillips requested on behalf of an associate member if there was any follow up to previous discussion regarding the transport back to WCS of a Steinway piano that is currently located in Vermont where the refurbishing of such piano had taken place. The Board advised that further research will be done regarding this matter.

**11. Adjournment**

Time: 8:44 PM

Motion: David Goldwasser

Seconded: Dwayne Stevens

**Next Meeting:** Thursday, September 25, 2008 Audit Committee Meeting 5:30 PM in the Library  
Thursday, October 9, 2008 Regular Meeting 6:30 PM Library

Date approved by the Board of Education: October 9, 2008

---

Jana Atwell, District Clerk