

Copies of BOCES cooperative bids were provided for review. The Board will review and give direction as to their decision whether to participate in this bid process.

RECESS 6:05 PM – 6:35 PM

4. Financial

Resolved that the Board of Education accepts and approves the following financial reports:

- Warrant Report 5A
- Warrant Report 5B

Motion: Dwayne Stevens Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

5. Executive Session

(#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Mr. King and Mr. Mannix were invited into Executive Session.

In: 6:39 PM Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0
Accept

Out: 7:20 PM Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0
Accept

Resolution to Enter Into New Employment Agreement with Superintendent of Schools

WHEREAS, Karen B. Tromblee is currently the Superintendent of Schools for the District; and

WHEREAS, Superintendent Tromblee provided the District with a Letter of Intent to Retire effective December 19, 2008, and the Board accepted such Letter of Intent; and

WHEREAS, at its meeting on November 13, 2008, the Board voted to rescind such actions and to provide a new contract to Superintendent Tromblee; and

WHEREAS, the parties have agreed to not enter into a new contract with Superintendent Tromblee; and

WHEREAS, the District and Superintendent Tromblee are currently parties to an Employment Agreement for Ms. Tromblee, which is effective until August 14, 2011; and

WHEREAS, the Board of Education and Ms. Tromblee wish to permit Ms. Tromblee to retire on December 19, 2008.

BE IT THEREFORE RESOLVED, that the Board of Education shall accept Ms. Tromblee's notice of intent to retire effective December 19, 2008, and shall waive the requirement that such notice be provided 60 days in advance of retirement, based on the Superintendent's prior notice of intent to retire, which met such notice requirement.

Motion: Jim Carroll Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**
Roll Call Vote: Stevens – yes, Carroll – yes, LaRock – yes, carterMartinez – yes, Goldwasser – yes

6. Superintendent Search - Discussion

A District Superintendent Search Timeline was distributed by Mr. King for review. Special Board meeting dates were established and a revised timeline will be distributed upon completion. Areas to be addressed by the Board include superintendent advertisements and salary range, vacancy brochure and application, interview committee structure and process for formulation of a contract.

Executive Session

(#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Mr. King and Mr. Mannix were invited into Executive Session.

In: 8:02 PM Motion: David Goldwasser Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0
Accept

Out: 8:34 PM Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0
Accept

Resolution to Appoint Interim Superintendent

BE IT RESOLVED, the Westport Central School Board of Education hires John Gallagher as interim superintendent commencing on December 20, 2008 at \$400 per day. The days worked and the length of time that Mr. Gallagher will be employed is at the discretion of the Board.

Motion: Dwayne Stevens Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**
Roll Call Vote: Carroll – yes, LaRock – yes, carterMartinez – yes, Goldwasser – yes, Stevens – yes

7. CSE Recommendations

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendation for the following student number P01-08-09, P02-07-08, 001-08-09, 002-05-06, 002-08-09, 004-06-07, 007-06-07, 006-06-07 and 002-00-01. (Recommendations attached.)

Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

8. Reports/Presentations

A. Superintendent’s Report – Karen Tromblee

- The Early Release Day Agenda scheduled for today was not followed in order for faculty to begin entering five week report data into Starweb as there had been problems with the computer system during the week. The next early release day is scheduled for January 8, 2009.

B. Superintendent of Buildings & Grounds Report – Robert King

- The visual inspection of the chimney has not occurred to date. We are currently working with the company to have the inspection done as soon as possible.

C. Board Committee Reports

Youth Commission (December 1, 2008) – Mr. Stevens was not present at this meeting due to another meeting conflict.

Character Education (November 17, 2008) – An elementary character education assembly celebrating the November and December themes safety and respect will be held on December 17th. The third annual food drive is underway. The final date for collection is scheduled for December 17th. There will be a secondary student showcase on December 19th.

9. Minutes

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on
- **November 13, 2008** (Regular Meeting) as presented
- **December 8, 2008** (Special Meeting) as presented

Motion: Jim Carroll Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

10. Unfinished Business

A. Twenty Day Emergency Fingerprint Clearance

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of a twenty day emergency conditional fingerprint clearance for the following:

- Kathleen Desjardins
- Bridget Simpson

Motion: Dwayne Stevens Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

B. Substitute Pay Rates – Discussion

Resolved that the Board of Education recommends and approves setting the substitute rate schedule (as listed below) for the 2008-2009 school year effective January 1, 2009.

Substitute Position	Hourly/Daily	Rate of Pay
Teacher (certified)	Daily	\$70.00
Teacher (non-certified)	Daily	\$60.00
Teacher Assistant	Daily	\$60.00
Teacher Aide	Daily	\$55.00
Monitor	Daily	\$55.00
Nurse	Daily	\$65.00
Food Service Helper	Hourly	\$8.55
Non-Instructional Clerical	Hourly	\$8.75
Bus Driver	Hourly	\$13.60

Motion: David Goldwasser Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

C. Youth Commission Request for Bus, Bus Driver and Donation of Mileage - Discussion Resolved that the Board of Education recommends and approves the use of a bus, donation of mileage (1500 miles) and a current bus driver or District approved substitute bus driver that the Westport Youth Commission would compensate at the current bus driver pay schedule for the 2009 ski season on the following dates: January 11 and 25, February 1 and 8, March 1, 8 and 15. (An invitation will be extended to the Youth Commission for a representative to attend a Board of Education meeting to discuss the future of the WYC ski program.)

Motion: David Goldwasser Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

11. New Business

A. Personnel

1. Appointment – Blemel, Mitchell

a) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Bridgette Blemel as a substitute K-6 teacher at a rate of \$60 (non-certified) per day, substitute teacher aide at a rate of \$55 per day and substitute food service helper at a rate of \$8.55 per hour effective December 12, 2008 with a 20 day emergency clearance pending clearance through Central Registry.

Motion: David Goldwasser Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

b) Resolved that the Superintendent of Schools recommends to the Board of Education the appointment of Margo Mitchell as a substitute K-12 and special ed teacher at a rate of \$60 (non-certified) per day, substitute teacher aide at a rate of \$55 per day and non-instructional substitute at a rate of \$8.75 per hour effective December 12, 2008 with a 20 day emergency clearance pending clearance through Central Registry.

Motion: Dwayne Stevens Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

2. Extracurricular Appointment – Bedore

Resolved that the Superintendent of Schools recommends to the Board of Education the extracurricular appointment of Kathy Bedore as a chaperone for basketball games for the 2008-2009 school year at the rate per the current WEA contract.

Motion: Kathleen carterMartinez Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

3. Intent to Retire (none at this time)

4. Tenure (none at this time)

5. Child Rearing Leave (none at this time)

6. Leave of Absence Request (none at this time)

7. Termination (none at this time)

8. Elimination of Position (none at this time)

9. Request to End Employment (none at this time)

B. Miscellaneous

1. Facility Use Requests

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the following Facility Use Requests as submitted by:

a) Susan Satloff on behalf of the PTO for the use of the gym on January 31, 2009 from 4 PM to 9 PM for the purpose of hosting a volleyball tournament.

Motion: Dwayne Stevens Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

b) Kathleen Brack on behalf of the Girl Scouts for the use of the Home Ec room every other Thursday beginning January 15, 2009 from 3 PM to 4:30 PM for the purpose of hosting meetings.

Motion: Kathleen carterMartinez Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0 **Accept**

2. Asset Disposal

Resolved that the Superintendent of Schools recommends to the Board of Education the approval to dispose of the two door juice cooler located in the kitchen (company will dispose of).

Motion: Dwayne Stevens Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

3. New Elective Course Request - Discussion

Resolved that the Board of Education recommends the approval of the Women Writers Elective Class for semester two, 2008-2009 school year.

Motion: Dwayne Stevens Seconded: Jim Carroll Yes: 5 No: 0 Abstain: 0 **Accept**

4. WCS 403(b) Retirement Plan

Resolved that the Superintendent of Schools recommends to the Board of Education the approval of the District's 403(b) retirement plan (copy attached).

Motion: Jim Carroll Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

C. Policy

1. Determination of Employment Status: Employee or Independent Contractor – 3rd Reading
Resolved that the Superintendent of Schools recommends to the Board of Education the adoption of new Policy #6190 *Determination of Employment Status: Employee or Independent Contractor*. (Policy attached.)

Motion: David Goldwasser Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0 **Accept**

2. School District Standards and Guidelines for Web Page Publishing – 3rd Reading
Resolved that the Superintendent of Schools recommends to the Board of Education the adoption of new Policy #3111 *School District Standards and Guidelines for Web Page Publishing*. (Policy attached.)

Motion: Dwayne Stevens Seconded: Kathleen carterMartinez Yes: 5 No: 0 Abstain: 0 **Accept**

12. Additional Items to Discuss

None at this time.

13. Public Comment (5 minutes)

Dan McCormick explained that the Future of Westport subcommittees are seeking a place to meet and if possible they would like to use rooms within the school. Mr. McCormick was advised to complete a Facility Use Request.

Executive Session

(#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 9:49 PM Motion: David Goldwasser Seconded: Dwayne Stevens Yes: 5 No: 0 Abstain: 0
Accept

Out: 10:17 PM Motion: Dwayne Stevens Seconded: David Goldwasser Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

14. Adjournment

Time: 10:18 PM Motion: Jim Carroll Seconded: David Goldwasser

Next Meeting: Tuesday, January 6, 2009 Budget Meeting 5 PM & Regular Meeting 6:30 PM Library

Date approved by the Board of Education: January 6, 2009

Jana Atwell, District Clerk