

WESTPORT CENTRAL SCHOOL DISTRICT

Board of Education Regular Meeting

Place: Conference Room

Thursday, February 14, 2019

Time: 6:00 PM

AGENDA

1. **CALL TO ORDER** At: By:

2. **ROLL CALL**

___ Alice LaRock ___ Jim Carroll ___ Sue Russell ___ Tom Kohler ___ Jason Welch

3. **PLEDGE OF ALLEGIANCE**

4. **INTRODUCTION OF ATTENDEES**

Also Present:

Visitors:

5. **CLASS OF 2019 SENIOR TRIP PRESENTATION**

6. **APPROVAL OF MINUTES**

- a. Approve the meeting minutes of the Board of Education held on January 3, 2019 Regular Meeting and accept the results of the Elizabethtown-Lewis-Westport (ELW) Board of Education Member Vote held on January 29, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. **APPROVAL OF THE AGENDA**

- a. Approve the Board of Education agenda dated February 14, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. **PUBLIC COMMENT**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

9. **BOARD COMMENT**

10. **FINANCIALS**

- a. Approve the following financial reports:
 - i. Warrant Report 6C Dated 12/19/18
 - ii. Warrant Report 7A Dated 1/2/19
 - iii. Warrant Report 7B Dated 1/9/19
 - iv. Warrant Report 7C Dated 1/16/19
 - v. Warrant Report 7D Dated 1/23/19
 - vi. Revenue Status Report School Lunch Fund as of 12/31/18
 - vii. Revenue Status Report School Lunch Fund as of 1/31/19
 - viii. Revenue Status Report General Fund as of 12/31/18

- ix. Revenue Status Report General Fund as of 1/31/19
- x. Budget Status Report School Lunch Fund as of 12/31/18
- xi. Budget Status Report School Lunch Fund as of 1/31/19
- xii. Budget Status Report General Fund as of 12/31/18
- xiii. Budget Status Report General Fund as of 1/31/19
- xiv. Budgetary Transfer Report 12/1-12/31/18
- xv. Budgetary Transfer Report 1/1-1/31/19
- xvi. Treasurer's Report for Multi-Fund Month of December 2018
- xvii. Multi-Fund Bank Account Reconciliation as of 12/31/18
- xviii. Multi-Fund Bank Account Reconciliation as of 1/31/19
- xix. Payroll Bank Account Reconciliation as of 12/31/18
- xx. Payroll Bank Account Reconciliation as of 1/31/19
- xxi. Capital Project Bank Account Reconciliation as of 12/31/18
- xxii. Capital Project Bank Account Reconciliation as of 1/31/19
- xxiii. Extra-classroom Bank Account Reconciliation as of 12/31/18
- xxiv. Extra-classroom Bank Account Reconciliation as of 1/31/19
- xxv. Financial Statement of Extra-classroom Activity Fund from 12/1/18 - 12/31/18
- xxvi. Financial Statement of Extra-classroom Activity Fund from 1/1/19 – 1/31/19
- xxvii. Cafeteria Profit & Loss Statement July – January 2018
- xxviii. Cash Flow Report 2018-2019 (July – January)
- xxix. Westport CSD Revenues 2018-19 & 2019-20
- xxx. Westport CSD 2019-20 Governor's Proposed Budget

Motion: Second: Yes: No: Abstain: Accept Reject Table

b. CVES Capital Project Financing Resolution

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
WESTPORT CENTRAL SCHOOL DISTRICT**

AUTHORIZING SAID SCHOOL DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES BOARD OF COOPERATIVE EDUCATIONAL SERVICES D/B/A CHAMPLAIN VALLEY EDUCATIONAL SERVICES (“THE “CEWW BOCES”), AND THE OTHER SIXTEEN (16) COMPONENT SCHOOL DISTRICTS OF THE BOCES FOR THE ACQUISITION OF LAND AND RELATED BUILDINGS, CONSTRUCTION OF RENOVATIONS, ALTERATIONS, ADDITIONS AND IMPROVEMENTS TO EXISTING BUILDINGS, ALL TO INCLUDE RELATED DEMOLITION, CONSTRUCTION, RENOVATIONS, SITE IMPROVEMENTS, FURNISHINGS, FIXTURES AND EQUIPMENT REQUIRED FOR SUCH PURPOSES, ARCHITECTURAL FEES, GENERAL, MECHANICAL, ELECTRICAL, PLUMBING, ABATEMENT, AND SITE CONSTRUCTION WORK FOR RECONSTRUCTION AND ALTERATIONS, UPGRADE WORK TO VARIOUS BUILDING SYSTEMS AND COMPONENTS PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS OF SUCH CONSTRUCTION AMONG THE COMPONENT SCHOOL DISTRICTS OF THE BOCES.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WESTPORT CENTRAL SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

Section 1. The Board of Education of the Westport Central School District (the “School District”) is hereby authorized to enter into the Joint Agreement with the BOCES and the other sixteen (16) component school districts in the BOCES, a copy of which is attached hereto as Exhibit A, which Joint Agreement was approved by the BOCES at its January 17, 2019 meeting

and which provides for the acquisition of land and related buildings, construction of renovations, alterations, additions and improvements to existing buildings, all to include related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components. Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of such construction of additions and improvements to various BOCES buildings and costs incidental thereto and (ii) provides for an allocation and apportionment of a portion of said costs among the seventeen (17) component school districts, including the Westport Central School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each of the seventeen (17) component school districts, including the Westport Central School District.

Section 2. The President of the Board, the chief fiscal officer of the School District, and in his absence the Vice President of the Board, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Alice LaRock, President	Voting	_____
James Carroll, Vice President	Voting	_____
Tom Kohler	Voting	_____
Suzanne Russell	Voting	_____
Jason Welch	Voting	_____

c. Capital Project Financing Payment Discussion

11. REPORTS AND PRESENTATIONS

a. Superintendent/Principal Report

b. Director of Special Education Report

12. CSE RECOMMENDATIONS

a. Accept and approve the following CSE recommendations for student #004-18-19, 504-06-19, 002-08-09 and 002-17-18.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. CONSENT AGENDA: NEW BUSINESS

a. Approve the *Facility Use Requests* as submitted by

i. Linda Gilliland on behalf of Cornell Cooperative Extension 4-H for the use of four rooms on Saturday, March 9, 2019 from 9 AM – 2 PM for the purpose of hosting 4-H Horse Bowl and Hippology Contest,

ii. Kristin Fiegl on behalf of the WPTSO for the use of the gym and lobby on March 15, 2019 at 5 PM for the purpose of hosting the annual volleyball tournament,

- iii. Carol Schwoebel on behalf of the Dr. Thomas Tanneberger Scholarship Award Committee for the use of the auditorium, gym and room 009 on Friday, March 15 and Saturday, March 16, 2019 for the purpose of hosting the annual alumni basketball tournament and shoot around,
 - iv. Hokey McKinley on behalf of the Lady Miners AAU Team for the use of the gym on Saturdays 9 AM – 12 PM and Wednesdays 5 – 7 PM March 30 – June 8, 2019 for the purpose of hosting basketball practice, and
 - v. Hokey McKinley for the use of the gym on Sundays 4 – 6 PM March 31 – June 9, 2019 for the purpose of hosting open gym for basketball.
- b. Accept a donation from Camp Dudley in the amount of \$11,000.
 - c. Accept and approve a sealed bid in the amount of \$451.00 from Mr. Kenneth King for the purchase of one (1) 2006 Ford F350 XL 4x4 pickup truck with plow.
 - d. Approve the Section VII Combining of Teams Applications for the 2018-2019 school year:
 - i. Softball with Elizabethtown-Lewis Central School
 - ii. Baseball with Elizabethtown-Lewis Central School
 - iii. Track and Field with Elizabethtown-Lewis Central School and Moriah Central School

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. NEW BUSINESS: PERSONNEL

- a. Amend the appointment of Tracy Waite as a mentor to Speech Pathologist, Katie Cutcher for the 2018-19 school year at 60% of the annual stipend per the current WEA contract Article 20 Section 10B.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Approve the stipend increase from \$1,750.00 to \$3,500.00 for the 2018-19 school year for K-6 Dean of Students Zoe Brugger-Lobell.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. Approve the stipend increase from \$1,750.00 to \$3,500.00 for the 2018-19 school year for 7-12 Dean of Students Jason Fiegl.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. Accept the letter of resignation as submitted by Kyle Harrington from his position as Cleaner/Bus Driver effective January 25, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- e. Approve the appointment of Kyle Harrington as a substitute bus driver at an hourly rate of \$14.30 effective January 28, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- f. Approve the appointment of Deborah Blake as a (non-certified) substitute teacher effective February 15, 2019 at a daily rate of \$75.70 (fingerprint clearance on file).

Motion: Second: Yes: No: Abstain: Accept Reject Table

- g. Approve the appointment of Brett LaMere to the full-time position of cleaner/bus driver with a 120 day probationary period commencing on February 15, 2019 and anticipated to end on August 7, 2019 at an hourly rate of \$15.00 advancing to \$16.00 per hour upon obtaining a CDL license.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. POLICY

- a. Approve the revision of policies # as recommended by Erie I Policy Services:

- i. Wellness #5661
- ii. Certification and Qualifications #6212
- iii. Leaves of Absence #6550
- iv. Military Recruiters and Institutions of Higher Education #7243
- v. Student Physicals #7512
- vi. Medication and Personal Care Items #7513
- vii. Instruction in Certain Subjects #8240
- viii. Meal Charging and Prohibition Against Meal Shaming #5660
- ix. Education of Student in Temporary Housing #7131
- x. Smoking/Tobacco Use #5640
- xi. Temporary Personnel #6220
- xii. Alcohol, Tobacco, Drugs and Other Substances #7320
- xiii. Sexual Harassment in the Workplace #6121
- xiv. Administration of the Budget #5140
- xv. Registration and Professional Development #6218
- xvi. Diploma or Credential Options for Students With Disabilities #7222
- xvii. Designation of Person in Parental Relation #7270
- xviii. Concussion Management #7522
- xix. Drug and Alcohol Testing for School Bus Drivers #5761

- b. First reading of new policies as recommended by Erie I Policy Services:

- i. Allocation of Title I, Part A Funds in the District #5551
- ii. Education of Students in Foster Care #7133
- iii. Procurement: Uniform Grant Guidance for Federal Awards #5413

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. PUBLIC COMMENT

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17. EXECUTIVE SESSION

- a. (#4)Discussions involving proposed, pending or current litigation, and (#6)the medical, financial, credit or employment history of a particular person or corporation, or matters

leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

18. ADJOURN

Time: Motion: Second:

Next Meeting(s): Regular Meeting Thursday, March 14, 2019 at 6:00 PM