

WESTPORT CENTRAL SCHOOL DISTRICT

Board of Education Regular Meeting

Place: Conference Room

Thursday, March 14, 2019

Time: 6:00 PM

AGENDA

1. **CALL TO ORDER** At: By:
2. **ROLL CALL**
__ Alice LaRock __ Jim Carroll __ Sue Russell __ Tom Kohler __ Jason Welch
3. **PLEDGE OF ALLEGIANCE**
4. **INTRODUCTION OF ATTENDEES**
Also Present: Visitors:
5. **CLASS OF 2019 SENIOR TRIP PRESENTATION**
6. **CEWW BOCES CAPITAL PROJECT FINANCING** – Jason Schwartz, CPA Bernard P. Donegan, Inc.
7. **LEGALLY CLOSING A SCHOOL DISTRICT** – Jaci Kelleher, Attorney at Law
Stafford, Owens, Pillar, Murnane, Kelleher & Trombley, PLLC
8. **APPROVAL OF MINUTES**
 - a. Approve the meeting minutes of the Board of Education held on February 14, 2019 Regular Meeting.Motion: Second: Yes: No: Abstain: Accept Reject Table
9. **APPROVAL OF THE AGENDA**
 - a. Approve the Board of Education agenda dated March 14, 2019.Motion: Second: Yes: No: Abstain: Accept Reject Table
10. **PUBLIC COMMENT**
 - a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.
11. **BOARD COMMENT**
12. **FINANCIALS**
 - a. Approve the following financial reports:
 - i. Warrant Report 8A Dated 2/6/19
 - ii. Warrant Report 8B Dated 2/13/19
 - iii. Revenue Status Report School Lunch Fund as of 2/28/19

- iv. Budget Status Report School Lunch Fund as of 2/28/19
- v. Budgetary Transfer Report 2/1-2/28/19
- vi. Revenue Status Report General Fund as of 2/28/19
- vii. Budget Status Report General Fund as of 2/28/19
- viii. Cash Flow Report 2018-2019 (July – February)
- ix. Treasurer’s Report for Multi-Fund Month of February 2019
- x. Multi-Fund Bank Account Reconciliation as of 2/28/19
- xi. Payroll Bank Account Reconciliation as of 2/28/19
- xii. Capital Project Bank Account Reconciliation as of 2/28/19
- xiii. Extra-classroom Bank Account Reconciliation as of 2/28/19
- xiv. Financial Statement of Extra-classroom Activity Fund from 2/1/19 – 2/28/19
- xv. Cafeteria Profit & Loss Statement July – February 2019

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. REPORTS AND PRESENTATIONS

- a. Superintendent/Principal Report

- b. Director of Special Education Report

14. CSE RECOMMENDATIONS

- a. Accept and approve the following CSE recommendations for student #504-04-19, P02-18-19 and P03-18-19.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. CONSENT AGENDA: NEW BUSINESS

- a. Accept a mini grant received by Science Teacher, Erica Loher from The Wild Center in the amount of \$500.00 to be used for Earth Day Celebration tentatively scheduled for April 23, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. NEW BUSINESS: PERSONNEL

- a. Accept and approve the letters of intent to retire as submitted by:
 - i. Jeffrey Marcotte from his position as secondary mathematics teacher effective June 30, 2019,
 - ii. Janet Hoff from her position as receptionist and CSE secretary effective June 28, 2019,
 - iii. John Napper from his position as part-time bus driver effective the end of December 2019, and
 - iv. Frederick Kapper from his position as Teacher Assistant tentatively planned for November 23, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Upon the recommendation of the Interim Superintendent, Holly Frenyea, who holds an initial certification in the Childhood Education (Grades 1-6) area, is hereby granted tenure in the Elementary tenure area effective on June 30, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. Upon the recommendation of the Interim Superintendent, Tonya Lackey, who holds an initial certification in the Technology Education area, is hereby granted tenure in the Technology Education tenure area effective on June 30, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. Upon the recommendation of the Interim Superintendent, Tracy Waite, who holds an initial certification in the Literacy (Birth-Grade 6) area, is hereby granted tenure in the Remedial Reading area effective on June 30, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- e. Joshua Meyer, who is professionally certified in the School District Leader area is hereby appointed to tenure in the Administrative tenure area effective on June 30, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- f. Approve the appointment of Charles Schoonover as a (certified) substitute teacher effective March 15, 2019 at a daily rate of \$80.70 pending receipt of his fingerprint clearance.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- g. Accept and approve the resignation as submitted by Tom Smith from the extra-curricular position of Golf Coach for the 2018-2019 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- h. Approve the following extra-curricular appointments for the 2018-2019 school year at a stipend per the current WEA contract:
 - i. Tom Smith – modified baseball coach
 - ii. David Kirkby – co-coach golf
 - iii. Keith Lobdell – co-coach golf
 - iv. Paul Buehler – modified softball coach (ELCS appointment)

Motion: Second: Yes: No: Abstain: Accept Reject Table

17. POLICY

- a. Second reading of new policies as recommended by Erie I Policy Services:
 - i. Allocation of Title I, Part A Funds in the District #5551
 - ii. Education of Students in Foster Care #7133
 - iii. Procurement: Uniform Grant Guidance for Federal Awards #5413

18. PUBLIC COMMENT

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19. EXECUTIVE SESSION

- a. (#6)the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

20. ADJOURN

Time: Motion: Second:

Next Meeting(s): Regular Meeting Thursday, April 11, 2019 at 6:00 PM