

# WESTPORT CENTRAL SCHOOL DISTRICT

## Board of Education Regular Meeting

Place: Conference Room

Thursday, April 11, 2019

Time: 6:00 PM

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### AGENDA

1. **CALL TO ORDER** At: By:
2. **ROLL CALL**  
\_\_\_ Alice LaRock \_\_\_ Jim Carroll \_\_\_ Sue Russell \_\_\_ Tom Kohler \_\_\_ Jason Welch
3. **PLEDGE OF ALLEGIANCE**
4. **INTRODUCTION OF ATTENDEES**  
Also Present: Visitors:
5. **CLASS OF 2019 SENIOR TRIP PRESENTATION**
6. **CLASS OF 2020 JUNIOR PROM PRESENTATION**
7. **APPROVAL OF MINUTES**
  - a. Approve the meeting minutes of the Board of Education held on March 14, 2019 Regular Meeting.Motion: Second: Yes: No: Abstain: Accept Reject Table
8. **APPROVAL OF THE AGENDA**
  - a. Approve the Board of Education agenda dated April 11, 2019.Motion: Second: Yes: No: Abstain: Accept Reject Table
9. **PUBLIC COMMENT**
  - a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.
10. **BOARD COMMENT**
11. **FINANCIALS**
  - a. Approve the following financial reports:
    - i. Warrant Report 8C Dated 2/27/19
    - ii. Warrant Report 9A Dated 3/6/19
    - iii. Warrant Report 9B Dated 3/13/19
    - iv. Warrant Report 9C Dated 3/20/19
    - v. Warrant Report 9D Dated 3/27/19
    - vi. Revenue Status Report School Lunch Fund as of 3/31/19
    - vii. Budget Status Report School Lunch Fund as of 3/31/19

- viii. Budgetary Transfer Report 3/1-3/31/19
- ix. Revenue Status Report General Fund as of 3/31/19
- x. Budget Status Report General Fund as of 3/31/19
- xi. Cash Flow Report 2018-2019 (July 2018 – March 2019)
- xii. Treasurer’s Report for Multi-Fund Month of March 2019
- xiii. Multi-Fund Bank Account Reconciliation as of 3/31/19
- xiv. Payroll Bank Account Reconciliation as of 3/31/19
- xv. Capital Project Bank Account Reconciliation as of 3/31/19
- xvi. Extra-classroom Bank Account Reconciliation as of 3/31/19
- xvii. Financial Statement of Extra-classroom Activity Fund from 3/1/19 – 3/31/19
- xviii. Cafeteria Profit & Loss Statement July – March 2019

Motion:            Second:                    Yes:   No:   Abstain:            Accept   Reject   Table

**12.    REPORTS AND PRESENTATIONS**

- a. Superintendent/Principal Report
  
- b. Director of Special Education Report

**13.    CSE RECOMMENDATIONS**

- a. Accept and approve the following CSE recommendations for student #504-02-17, 504-06/12, 504-01-17, 504-07-13 x2, 504-03-18, 001-14-15 x2, 001-17-18, 007-12-13, 003-10-11, 504-02-13, 008-14-15, 007-14-15, 008-15-16, 001-07-08, 001-11-12 and 002-05-06.

Motion:            Second:                    Yes:   No:   Abstain:            Accept   Reject   Table

**14.    CONSENT AGENDA: NEW BUSINESS**

- a. Accept the following donation and grants:
  - i. \$66 check from the Hannaford Helps Schools Programs raised by parents and the community for WCS during the 2018 Hannaford Helps Schools Program.
  - ii. \$3,257.96 check from The Ilsababy Foundation to WCS to supplement a pledge to match the total cost of a performance held for our students on March 26, 2019 featuring the Bridge Arts Ensemble.
  - iii. \$500 Stewarts Holiday Match Grant awarded to the Technology and Engineering/STEM program to expand lessons on roller coasters – the engineering and science behind the thrill.
  - iv. \$502 WPTSO Teacher Grant awarded to Tonya Lackey to support the Technology and Engineering/STEM program to introduce students to communications and how we communicate using light through several lessons on optics and optics engineering.
  
- b. Approve the following Facility Use Requests as submitted by:
  - i. Chris Mazzotte on behalf of Baymen (AAU basketball) for the use of the gym to host AAU practices on Saturdays at 6 PM March 23 – June 15, 2019 and Wednesdays at 7 PM (until spring sports move outdoors then time will change to 4:30 PM) March 20 – June 19, 2019.
  - ii. Ed Mason on behalf of the Town of Westport Youth Commission for the use of the gym, band room, cafeteria, rooms 007 & 009, Home Ec room, auditorium, playground and gym foyer to host the Westport Youth Commission Summer Program from July 1 – August 9, 2019 from 8 AM – 4:30 PM Monday through Friday.

- iii. Kristen Hatch on behalf of Girl Strong for the use of the foyer and outside areas to host an elementary girl's wellness program on Thursdays from 3:15 – 4:30 PM April 4 – June 13, 2019.
  - iv. Irwin Borden for the use of the gym to host a basketball clinic on Saturday April 13, 20 and 27, 2019 from 9 – 10:30 AM.
- c. Resolved that the Interim Superintendent recommends the amendment of Appendix A of the Shared Services for Special Education Agreement for an 8:1:1 classroom at Elizabethtown-Lewis CSD. (The agreement was erroneously approved at the November 28, 2018 Board meeting for 12:1:1 special education services.)
  - d. Resolved that the Interim Superintendent recommends the approval of the agreement between WCS and Asset Control Solutions, Inc. effective as of April 2, 2019 to inventory, evaluate and report on the buildings, movable assets and site improvements of the District involving onsite inspections at two locations (main building and bus garage) in the amount of \$1,500.

Motion:                      Second:                      Yes:    No:    Abstain:                      Accept    Reject    Table

**15. NEW BUSINESS: PERSONNEL**

- a. Approve the appointment of Judy Kingsley to the permanent full-time civil service position of part-time Cleaner (20 hours per week) effective March 22, 2019.

Motion:                      Second:                      Yes:    No:    Abstain:                      Accept    Reject    Table

- b. Approve the (ELCS) extra-curricular appointment of Jim Monty to the position of Varsity Softball Coach of the merged varsity softball team for the 2018-2019 school year

Motion:                      Second:                      Yes:    No:    Abstain:                      Accept    Reject    Table

**16. POLICY**

- a. Following the first and second readings of the listed policies, approve and adopt the policies as recommended by Erie I Policy Services:
  - i. Allocation of Title I, Part A Funds in the District #5551
  - ii. Education of Students in Foster Care #7133
  - iii. Procurement: Uniform Grant Guidance for Federal Awards #5413

Motion:                      Second:                      Yes:    No:    Abstain:                      Accept    Reject    Table

**17. PUBLIC COMMENT**

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**18. EXECUTIVE SESSION**

- a. (#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In:        Motion:                Second:                Yes:    No:    Abstain:    Accept    Reject    Table  
Out:       Motion:                Second:                Yes:    No:    Abstain:    Accept    Reject    Table

**19.    ADJOURN**

Time:                                Motion:                                Second:

Next Meeting(s):        Regular Meeting Tuesday, May 14, 2019 at 6:00 PM