

WESTPORT CENTRAL SCHOOL DISTRICT

Board of Education Regular Meeting

Place: Conference Room

Thursday, April 11, 2019

Time: 6:00 PM

OFFICIAL MINUTES

1. **CALL TO ORDER** At: 6:04 PM By: President LaRock

2. **ROLL CALL**

√Alice LaRock √Jim Carroll √Sue Russell √Tom Kohler √Jason Welch entered 6:09 PM

President LaRock was presented with a gift of a wooden gavel from the members of the Board of Education to express their gratitude for her years of dedicated service to the Westport Central School District as an employee and member of the Board.

3. **PLEDGE OF ALLEGIANCE**

4. **INTRODUCTION OF ATTENDEES**

Also Present: Josh Meyer, Interim Superintendent
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Irwin Borden
Annette Stephens
Hudson Stephens
Cathy Brankman
Kim Dedam

5. **CLASS OF 2019 SENIOR TRIP PRESENTATION**

Senior class member, Hudson Stephens provided the Board with an overview of the itinerary for the Class of 2019 senior trip to Boston planned for May 22 – 24. The class requested the use of a school bus to travel to and from Exeter, New Hampshire, and \$476.00 to cover the cost of round trip train tickets from New Hampshire to Boston and back.

Motion by Jason Welch, second by Jim Carroll to approve the use of a school bus and the payment of \$476.00 to purchase train tickets as described above. Motion carried.

6. **CLASS OF 2020 JUNIOR PROM PRESENTATION**

Junior class member, Annette Stephens requested permission to host the Junior Prom at the Heritage House this year giving several reasons why this venue was a preferred choice.

Motion by Jim Carroll, second by Sue Russell granting permission to the Junior Class to host this year's prom off campus at the Heritage House. Motion carried.

7. **APPROVAL OF MINUTES**

- a. Approve the meeting minutes of the Board of Education held on March 14, 2019 Regular Meeting.

Motion: Sue Russell Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

8. **APPROVAL OF THE AGENDA**

- a. Approve the Board of Education agenda dated April 11, 2019.

Motion: Jim Carroll Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

9. PUBLIC COMMENT

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

10. BOARD COMMENT

Jason Welch acknowledged Alice LaRock for her devotion, her years served as a board member and the opportunity to learn from her during his board term.

11. FINANCIALS

- a. Approve the following financial reports:
 - i. Warrant Report 8C Dated 2/27/19
 - ii. Warrant Report 9A Dated 3/6/19
 - iii. Warrant Report 9B Dated 3/13/19
 - iv. Warrant Report 9C Dated 3/20/19
 - v. Warrant Report 9D Dated 3/27/19
 - vi. Revenue Status Report School Lunch Fund as of 3/31/19
 - vii. Budget Status Report School Lunch Fund as of 3/31/19
 - viii. Budgetary Transfer Report 3/1-3/31/19
 - ix. Revenue Status Report General Fund as of 3/31/19
 - x. Budget Status Report General Fund as of 3/31/19
 - xi. Cash Flow Report 2018-2019 (July 2018 – March 2019)
 - xii. Treasurer’s Report for Multi-Fund Month of March 2019
 - xiii. Multi-Fund Bank Account Reconciliation as of 3/31/19
 - xiv. Payroll Bank Account Reconciliation as of 3/31/19
 - xv. Capital Project Bank Account Reconciliation as of 3/31/19
 - xvi. Extra-classroom Bank Account Reconciliation as of 3/31/19
 - xvii. Financial Statement of Extra-classroom Activity Fund from 3/1/19 – 3/31/19
 - xviii. Cafeteria Profit & Loss Statement July – March 2019

Motion: Sue Russell Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

12. REPORTS AND PRESENTATIONS

- a. Superintendent/Principal Report – See attached.
- b. Director of Special Education Report – Ms. Douglass was excused this evening.

13. CSE RECOMMENDATIONS

- a. Accept and approve the following CSE recommendations for student #504-02-17, 504-06/12, 504-01-17, 504-07-13 x2, 504-03-18, 001-14-15 x2, 001-17-18, 007-12-13, 003-10-11, 504-02-13, 008-14-15, 007-14-15, 008-15-16, 001-07-08, 001-11-12 and 002-05-06.

Motion: Sue Russell Second: Jim Carroll Yes: 5 No: 0 Abstain: 0 Accept

14. CONSENT AGENDA: NEW BUSINESS

- a. Accept the following donation and grants:

16. POLICY

- a. Following the first and second readings of the listed policies, approve and adopt the policies as recommended by Erie I Policy Services:
 - i. Allocation of Title I, Part A Funds in the District #5551
 - ii. Education of Students in Foster Care #7133
 - iii. Procurement: Uniform Grant Guidance for Federal Awards #5413

Motion: Sue Russell Second: Jim Carroll Yes: 5 No: 0 Abstain: 0 Accept

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Discussion ensued regarding the student newspaper, *Behind the Wall*. Concerns were expressed about articles that were written regarding the merge.

18. EXECUTIVE SESSION

- a. (#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 7:09 PM Motion: Jason Welch Second: Sue Russell Yes: 5 No: 0 Abstain: 0
Accept

Out: 8:05 PM Motion: Tom Kohler Second: Jim Carroll Yes: 5 No: 0 Abstain:0
Accept

No action taken.

19. ADJOURN

Time: 8:06 PM Motion: Sue Russell Second: Jason Welch

Next Meeting(s): Regular Meeting Tuesday, May 14, 2019 at 6:00 PM

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: May 14, 2019

Jana Atwell, District Clerk