

WESTPORT CENTRAL SCHOOL DISTRICT

Board of Education Regular Meeting

Place: Conference Room

Tuesday, May 14, 2019

Time: 6:00 PM

OFFICIAL MINUTES

1. **CALL TO ORDER** At: 6:00 PM By: President LaRock

2. **ROLL CALL**

√ Alice LaRock √ Jim Carroll Sue Russell - entered 6:04PM
√ Tom Kohler Jason Welch - entered 6:37 PM

3. **PLEDGE OF ALLEGIANCE**

4. **INTRODUCTION OF ATTENDEES**

Also Present: Joshua Meyer, Interim Superintendent Visitors: Cathy Brankman
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

5. **APPROVAL OF MINUTES**

- a. Approve the meeting minutes of the Board of Education held on April 11, 2019 Regular Meeting and April 23, 2019 Special Meeting

Motion: Tom Kohler Second: Jim Carroll Yes: 3 No: 0 Abstain: 0 Accept

6. **APPROVAL OF THE AGENDA**

- a. Approve the Board of Education agenda dated May 14, 2019.

Motion: Jim Carroll Second: Tom Kohler Yes: 3 No: 0 Abstain: 0 Accept

7. **PUBLIC COMMENT**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. **BOARD COMMENT**

Tom Kohler commented on the mindfulness of respect.

9. **FINANCIALS**

- a. Approve the following financial reports:
- i. Warrant Report 10A Dated 4/3/19
 - ii. Warrant Report 10B Dated 4/10/19
 - iii. Warrant Report 10C Dated 4/24/19
 - iv. Revenue Status Report School Lunch Fund as of 4/30/19

- v. Budget Status Report School Lunch Fund as of 4/30/19
- vi. Budgetary Transfer Report 4/1-4/30/19
- vii. Revenue Status Report General Fund as of 4/30/19
- viii. Budget Status Report General Fund as of 4/30/19
- ix. Cash Flow Report 2018-2019 (July 2018 – April 2019)
- x. Treasurer’s Report for Multi-Fund Month of April 2019
- xi. Multi-Fund Bank Account Reconciliation as of 4/30/19
- xii. Payroll Bank Account Reconciliation as of 4/30/19
- xiii. Capital Project Bank Account Reconciliation as of 4/30/19
- xiv. Extra-classroom Bank Account Reconciliation as of 4/30/19
- xv. Financial Statement of Extra-classroom Activity Fund from 4/1/19 – 4/30/19
- xvi. Cafeteria Profit & Loss Statement July – April 2019
- xvii. Fund Balance Projection 2018-19

Motion: Jim Carroll Second: Tom Kohler Yes: 4 No: 0 Abstain: 0 Accept

10. REPORTS AND PRESENTATIONS

- a. Superintendent/Principal Report – See attached.
- b. Director of Special Education Report – Ms. Douglass was excused this evening.

11. CSE RECOMMENDATIONS

- a. Accept and approve the following CSE recommendations for student #001-16-17, 504-05-17, 504-04-19, 504-02-19, 002-18-19, 504-07-19, 002-17-18, 504-01-11 and 007-17-17.

Motion: Jim Carroll Second: Tom Kohler Yes: 4 No: 0 Abstain: 0 Accept

12. BOARD DISCUSSION ITEM

- a. CVES Capital Project Funding – Discussion ensued regarding options for payment. Tabled for June meeting.

13. CONSENT AGENDA: NEW BUSINESS

- a. Accept the following grant:
 - i. NYSED Food Service Equipment Grant in the amount of \$5,779.00 – this grant will be used to purchase a new convection oven for the cafeteria.
- b. Approve the following Facility Use Request as submitted by:
 - i. Ed Mason on behalf of Westport Youth Commission for the use of the cafeteria to host a Meet and Greet 2019 Summer Program Team and sign-up on Wednesday, May 22, 2019 6 – 7 PM.
- c. Resolved that the Interim Superintendent recommends the amendment of the 2018-19 school calendar changing the Superintendent’s Conference Day from Wednesday, June 26 to Monday, June 17 and the last day of school for students from Tuesday, June 25 to Wednesday, June 26, 2019.
- d. Approve the disposal of all ballots from the 2018-19 Budget Vote.

- e. Approve the following resolution:

Adopting Second Amended and Restated Municipal Cooperation Agreement

WHEREAS, the District is a party to an Amended and Restated Municipal Cooperation Agreement (“MCA”) under article 5-G of the General Municipal Law for the purpose of providing employee and retiree health insurance coverage; and

WHEREAS, the Board of Directors recommends amending the MCA to add labor representative to the Board of Directors and to provide a method for merged school Districts to continue in the Consortium:

BE IT THEREFORE RESOLVED, that the District approve proposed Second Amended and Restated Municipal Cooperation Agreement which will then be operative upon the affirmative vote of two-thirds of all participating Districts, in accord with Section T of the MCA.

Motion: Sue Russell Second: Jim Carroll Yes: 5 No: 0 Abstain: 0 Accept

14. NEW BUSINESS: PERSONNEL

- a. Approve the appointment of Abigail Seymour to the position of Committee on Special Education (CSE) Coordinator at a stipend of \$5,000.00 effective April 12, 2019 through June 30, 2019.

Motion: Sue Russell Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

- b. Approve a stipend in the amount of \$3,000.00 for Kellie Porter for her appointment to the position of CSE and CPSE Chairperson effective April 23, 2019 through June 30, 2019 which was approved at the April 23, 2019 BOE meeting .

Motion: Jim Carroll Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

15. PUBLIC COMMENT

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Floor was opened for public comment, none voiced.

16. EXECUTIVE SESSION

- a. (#6)The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 6:45 PM Motion: Tom Kohler Second: Sue Russell Yes: 5 No: 0 Abstain: 0
Accept

Out: 7:06 PM Motion: Jim Carroll Second: Tom Kohler Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

17. ADJOURN

Time: 7:07 PM

Motion: Jim Carroll

Second: Jason Welch

Next Meeting(s): Regular Meeting Thursday, June 13, 2019 at 6:00 PM

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 13, 2019

Jana Atwell, District Clerk